

# WILMAPCO Council

## Action Item Summary Sheet

Meeting Date: January 9, 2025

**Action Item #9:** To Amend the FY 2025-2028 Transportation Improvement Program (TIP)

**Description/Summary of Item:**

WILMAPCO Staff are requesting that the FY2025-2028 TIP be amended to include additional funds for the Cecil County Mid-County Transit Hub project. This amendment will add \$1 million funds for right of way acquisition in FY 2025 using eighty percent Federal 5307 funds and twenty percent Cecil County funds.

**Summary of Action Taken by PAC:**

N/A

**Summary of Action Taken by TAC:**

The TAC recommended amending the FY2025-2028 TIP during their December 19, 2024 meeting.

**Summary of Action Taken by Subcommittee/Task Force (if applicable):**

The AQS reviewed this amendment via email and found that it would not trigger a conformity analysis.

**WILMAPCO Staff Recommendations:**

The WILMAPCO staff recommends that Council amend the FY2025-2028 TIP to include additional funds for the Cecil County Mid-County Transit Hub project.

# Wilmington Area Planning Council

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Newark DE 19713  
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## **WILMAPCO Council:**

**John Sisson, Chair**  
*Delaware Transit Corporation  
Chief Executive Officer*

**Geoff Anderson**  
*Maryland Dept. of Transportation  
Chief, Office of Planning,  
Programming and Delivery*

**David L. Edgell**  
*Delaware Office of State Planning  
Coordination, Director*

**Danielle Hornberger**  
*Cecil County Executive*

**Nicole Majeski**  
*Delaware Dept. of Transportation  
Secretary*

**Matthew Meyer**  
*New Castle County Executive*

**Michael S. Purzycki**  
*Mayor of Wilmington*

**Eric Scott Thompson**  
*Mayor of Elsmere*

**Vacant**  
*Cecil County Municipalities  
Representative*

**WILMAPCO Executive Director**  
*Tigist Zegeye*

## **RESOLUTION BY THE WILMINGTON AREA PLANNING COUNCIL (WILMAPCO)**

### **AMENDING THE FY 2025-2028 TRANSPORTATION IMPROVEMENT PROGRAM, CECIL COUNTY ELEMENT**

**WHEREAS**, the Wilmington Area Planning Council (WILMAPCO) has been designated the Metropolitan Planning Organization for Cecil County, Maryland and New Castle County, Delaware by the Governors of Maryland and Delaware, respectively; and

**WHEREAS**, the United States Department of Transportation's (USDOT) Regulations of Infrastructure Investment and Jobs Act (IIJA), Metropolitan Planning Requirements, require that, in air quality non-attainment areas, the MPO, in cooperation with participants in the planning process, develop and, at least every four years, updates the Transportation Improvement Program (TIP); and

**WHEREAS**, the WILMAPCO TIP format incorporates a four-year period for the listing of priority projects to be implemented, as well as a list of program development projects; and

**WHEREAS**, the amendment to the FY 2025-2028 TIP has undergone appropriate community and technical reviews; and

**WHEREAS**, the amendment to the TIP has been determined to be air quality conforming in accordance with IIJA and Clean Air Act and Amendments (CAAA) of 1990 requirements; and;

**WHEREAS**, the amendment to the FY 2025-2028 TIP has been found to be financially constrained, as directed by 23 CFR 450.326, and consistent with the Regional Transportation Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Wilmington Area Planning Council does hereby amend the FY 2025-2028 Transportation Improvement Program to include additional funding for the Cecil County Mid-County Transit Hub project.

\_\_\_\_\_  
Date:

\_\_\_\_\_  
John Sisson, Chairperson  
Wilmington Area Planning Council



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December 5, 2024

Ms. Tigist Zegeye  
Director  
Wilmington Area Planning Council  
100 Discovery Blvd. Suite 800  
Newark, DE 19713

Dear Ms. Zegeye:

The Maryland Department of Transportation (MDOT) requests an amendment to the Wilmington Region's FY 2025 – FY 2028 Transportation Improvement Program (TIP) on behalf of the Maryland Transit Administration (MTA).

The subject amendment will add funds to the Cecil County Mid-County Transit Hub project in the TIP. Details of this project are in the attached documentation.

If you have questions or need additional information, please contact me at 410-865-1098, or via email at [skiernan@mdot.maryland.gov](mailto:skiernan@mdot.maryland.gov) for assistance.

Sincerely,

*Shawn Kiernan*

Shawn Kiernan  
Regional Planner  
Office of Planning and Capital Programming

Attachment

cc:

Ms. Kari Snyder, Regional Planner, OPPPD, MDOT  
Mr. Dan Janousek, Regional Planner, OPPPD, MDOT

**TO:** DIRECTOR MICHELLE MARTIN  
OFFICE OF PLANNING  
MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT)

**ATTN:** OPCP REGIONAL PLANNER DAN JANOUSEK  
OPCP REGONIAL PLANNER KARI SNYDER

**FROM:** DIRECTOR ERIC BECKETT *Eric Beckett*  
OFFICE OF CAPITAL PROGRAMMING AND ASSET MANAGEMENT  
MARYLAND TRANSIT ADMINISTRATION (MTA)

**DATE:** NOVEMBER 22, 2024

**SUBJECT:** REQUEST FOR AN AMENDMENT TO THE FISCAL YEAR 2025-2028  
WILMINGTON AREA PLANNING COUNCIL (WILMAPCO)  
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

### **PURPOSE OF MEMORANDUM**

To request OPCP request WILMAPCO approve the following TIP amendment and, upon WILMAPCO approval, notify the Federal Transit Administration (FTA) of the amendment to the WILMAPCO FY 2025 – FY 2028 TIP. This amendment will add \$800,000 in 5307 funds and \$200,000 in matching local funds.

### **SUMMARY**

The MTA requests that the WILMAPCO amend the FY 2025-2028 TIP to reflect the following action:

TIP	PROJECT	FUNDING TYPE	NEW FUNDING
3-10	Cecil County Mid-County Transit Hub	5307	\$ 800,000
		Local	\$ 200,000

## **ANALYSIS**

A Mid-County Transit Hub has been recommended to support the growth of Cecil Transit, enhance transit ridership, reduce stem miles and provide additional office space. The MidCounty Transit Hub will look to contain: a multi-modal public transit center to accommodate transfers and layovers, a kiss-and-ride facility, a covered area for customer waiting, pedestrian/bicycle connectivity and bicycle parking; a stand-alone Transit Administration facility containing Transit offices. This amendment will add \$800,000 in 5307 funds and \$200,000 in matching local funds for the land acquisition. FY 25 is the anticipated year of obligation for the funding.

The attached Statewide Transportation Improvement Program (STIP) report documents MDOT's requested amendment with respect to funding for the project above. The requested action will not impact scheduling or funding availability for other projects in the current STIP, which continues to be fiscally constrained.

Please amend the FY 2025-2028 WILMAPCO TIP and the FY 2022-2025 STIP to reflect the funding information provided in the attachments. If you have any questions, please do not hesitate to contact Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, at [smiller6@mta.maryland.gov](mailto:smiller6@mta.maryland.gov).

## **ATTACHMENTS**

- FY 2025-2028 WILMAPCO TIP Project Report
- FY 2022-2025 Maryland STIP Project Report

cc: Ms. Erika Falk, Capital Analyst, Office of Planning and Programming, MTA  
Ms. Kisha Joyner, Assistant Manager, Capital Programming and Asset Management, MTA  
Mr. Shawn Kiernan, Strategic and Regional Planner, Office of Planning, Programming, and Project Delivery, TSO  
Mr. Stephen Miller, Chief of Strategic Planning, Statewide Project Development, MTA  
Mr. Darrell Smith, Director, Statewide Project Development, MTA



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## TRANSPORTATION IMPROVEMENT PROGRAM SUBMISSION/AMENDMENT FORM

This form must be completed and all questions must be answered in order to process this request.

**Date of Submission:** 11/22/2024

**TIP to be Amended:** 2025-2028 - 3-10

**Sponsoring Agency:** Maryland Department of Transportation/Maryland Transit Administration

**Project Name:** Cecil County Mid-County Transit Hub

**Program Category:** System Management

**Project Description:** Cecil County and MDOT-MTA will develop a new transit hub in a central location to their exiting a proposed bus routes. A Mid-County Transit Hub has been recommended to support the growth of Cecil Transit, enhance transit ridership, reduce stem miles and provide additional office space. The MidCounty Transit Hub will look to contain: a multi-modal public transit center to accommodate transfers and layovers, a kiss-and-ride facility, a covered area for customer waiting, pedestrian/bicycle connectivity and bicycle parking; a stand-alone Transit Administration facility containing Transit offices; and the possibility of a reduced maintenance facility providing onsite maintenance services, depending on the outcome of the Phase 2 study and future cost considerations.

**Project Justification:** Increase efficiencies in providing fixed route bus service to serve existing riders, attract new riders, and establish timed transfers. Additionally, it will reduce the amount of dead head miles.

Project	Phase	Funding Source (5307)	FY 2025	FY 2026	FY 2027	FY 2028	Total (000s)
Cecil County Mid-County Transit Hub	ROW	Federal	800	-	-	-	800
		State	-	-	-	-	-
		Local	200	-	-	-	200

Total 1,000

This project is using 5307 funds for the ROW acquisition.


# MARYLAND STATEWIDE TIP FY 2022-2025

MDOT TIP ID: 2025-2028 MTA 3-10

## SUMMARY TABLE

Project:	Amendment Criteria	Conformity Status	Environmental Status	Current Funding Level (000s)		
				Federal	State/Local	Total
Cecil County Mid-County Transit Hub	B	Exempt		\$ -	\$ -	\$ -
	Administration	Area/MPO	CTP Page	Net Funding Change (000s)		
				Federal	State/Local	Total
	MTA	WILMAPCO		\$ 800	\$ 200	\$ 1,000
Description:	Cecil County and MDOT-MTA will develop a new transit hub in a central location to their exiting a proposed bus routes. A Mid-County Transit Hub has been recommended to support the growth of Cecil Transit, enhance transit ridership, reduce stem miles and provide additional office space. The MidCounty Transit Hub will look to contain: a multi-modal public transit center to accommodate transfers and layovers, a kiss-and-ride facility, a covered area for customer waiting, pedestrian/bicycle connectivity and bicycle parking; a stand-alone Transit Administration facility containing Transit offices; and the possibility of a reduced maintenance facility providing onsite maintenance services, depending on the outcome of the Phase 2 study and future cost considerations.					
Justification:	Increase efficiencies in providing fixed route bus service to serve existing riders, attract new riders, and establish timed transfers. Additionally, it will reduce the amount of dead head miles.					

## INDIVIDUAL REQUEST FORM

STIP/TIP Amendment Criteria		Funding	FY 2022	FY 2023	FY 2024	FY 2025	Total
<input type="checkbox"/> A) Adds new individual projects to the current STIP <input checked="" type="checkbox"/> B) Increase/decrease, scope change, advance, delay, or phase change <input type="checkbox"/> C) Removes or deletes individual listed project from the STIP <input type="checkbox"/> D) Other	Current (000s)	Total	\$ -	\$ -	\$ -	\$ -	\$ -
		Federal	\$ -	\$ -	\$ -	\$ -	\$ -
		State/Local	\$ -	\$ -	\$ -	\$ -	\$ -
	Proposed (000s)	Total	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
		Federal	\$ -	\$ -	\$ -	\$ 800	\$ 800
		State/Local	\$ -	\$ -	\$ -	\$ 200	\$ 200
	Change (000s)	Total	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
		Federal	\$ -	\$ -	\$ -	\$ 800	\$ 800
		State/Local	\$ -	\$ -	\$ -	\$ 200	\$ 200

## PHASE DETAIL

Current		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
RW	5307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Proposed		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
RW	5307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 200	\$ 800	\$ 200	\$ 1,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 200	\$ 800	\$ 200	\$ 1,000

Change		FY 2022		FY 2023		FY 2024		FY 2025		TOTAL		
Phase	Funding	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Federal	State/Local	Total
RW	5307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 200	\$ 800	\$ 200	\$ 1,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 200	\$ 800	\$ 200	\$ 1,000

## TOTAL PROJECT COST

Prior Cost (≤ FY 2021)		STIP Cost (FY 2022-2025)		Balance to Complete (≥ FY 2026)		Total Project Cost	
Federal	\$ -	Federal	\$ 800	Federal	\$ -	Federal	\$ 800
State/Local	\$ -	State/Local	\$ 200	State/Local	\$ -	State/Local	\$ 200
Total	\$ -	Total	\$ 1,000	Total	\$ -	Total	\$ 1,000