



TITLE VI PUBLIC NOTICE

- The Wilmington Area Planning Council (WILMAPCO) operates without regard to *race, color* and *national origin* in accordance with Title VI of the Civil Rights Act. Anyone who believes they have been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with WILMAPCO.
- To learn about WILMAPCO's civil rights program, and our procedures to file a complaint, contact us by telephone at: 302 – 737 – 6205 or toll-free from Cecil County, Maryland: 888 – 808 – 7088; by e-mail at: wilmapco@wilmapco.org; or visit us at: 100 Discovery Blvd. (Suite 800), Newark, DE 19713. For more information go to: www.wilmapco.org. A complaint may also be filed directly with:
 - Federal Transit Administration Office of Civil Rights, Attention: Civil Rights Program Coordinator, East Building, 5th Floor – TCR, 1200 New Jersey Ave., SE, Washington, DC 20590
 - Federal Highway Administration Office of Civil Rights, 1200 New Jersey Ave. SE, 8th Floor E81-105, Washington, DC 20590
 - Maryland Department of Transportation, Title VI Program Manager, Office of Diversity and Equity, 702 Corporate Center Drive, Hanover, MD 21076
 - Delaware Department of Transportation, Civil Rights Administrator, PO Box 778 Dover, DE 19903
- If information is needed in another language, contact us at: 302 – 737 – 6205 or toll-free from Cecil County, Maryland: 888 – 808 – 7088.
- Si requiere información en otro idioma, contáctenos al: 302 – 737 – 6205 o llame gratis desde el Condado de Cecil, Maryland: 888 – 808 – 7088.
- 如果还需要更多的中文或其他语言信息，请拨打 302-737-6205 或者马里兰 Cecil County 地区的免费电话 888-808-7088.
- જો અન્ય ભાષામાં માહિતીન જરૂર હોય, તો અમારો અહીં પર સંપર્ક કરો: 302 – 737 – 6205 સેસિલ કાઉન્ટી પરથી ટોલ-ફ્રી: 888 – 808 – 7088.
- 다른 언어로 정보가 필요한 경우 302 – 737 – 6205로 또는 메릴랜드주 세실 카운티 무료 전화 888 – 808 – 7088로 문의해 주시기 바랍니다.
- Si vous avez besoin d'informations dans une autre langue, contactez-nous au 302 – 737 – 6205 ou au numéro d'appel gratuit du comté de Cecil, Maryland: 888 – 808 – 7088.

Any person who believes he has been discriminated against on the basis of race, color, or national origin by the Wilmington Area Planning Council (WILMAPCO) may file a Title VI complaint by completing and submitting the WILMAPCO Title VI Complaint Form. WILMAPCO investigates complaints received no more than 180 days after the alleged incident. WILMAPCO will process complaints that are complete.

Once a complaint is received, WILMAPCO will review it to determine if our office has jurisdiction. The complainant will receive an acknowledgment letter informing him whether the complaint will be investigated by our office.

WILMAPCO has 60 days to investigate the complaint. If more information is needed to resolve the case, WILMAPCO may contact the complainant. The complaint has 10 business days from the date of the letter to send requested information to the WILMAPCO investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within 10 business days, WILMAPCO can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member, or other action will occur. If the complainant wishes to appeal the decision, he has 60 days after the date of the letter or the LOF to do so.

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- Federal Highway Administration Office of Civil Rights, 1200 New Jersey Ave. SE, 8th Floor E81-105, Washington, DC 20590
- Maryland Department of Transportation, Title VI Program Manager, Office of Diversity and Equity, 702 Corporate Center Drive, Hanover, MD 21076
- Delaware Department of Transportation, Civil Rights Administrator, PO Box 778 Dover, DE 19903

Section I			
Name:			
Address:			
Telephone (Home):		Telephone (Work):	
E-mail Address:			
Accessible Format Requirements?	Large Print		Audio Tape
	TDD		Other
Section II			
Are you filing this complaint on your own behalf?		Yes*	No
*If you answered "yes" to this question, go to Section III.			
If not, please supply the name and relationship of the person for whom you are complaining:			
Please explain why you have filed for a third party:			
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.		Yes	No
Section III			
I believe the discrimination I experienced was based on (check all that apply):			
<input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin			
Date of Alleged Discrimination (Month, Day, Year): _____			
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.			
Section IV			
Have you previously filed a Title VI complaint with this agency?		Yes	No

