

Working Group Meeting #2

January 30, 2014

Meeting Summary

Brandywine Conference Room, DTC's Beech Street Administration Building
3:00 PM – 5:00 PM.

The second meeting of the Wilmington Transit Moving Forward Working Group was held on January 30, 2014 from 3:00 PM – 5:00 PM. The meeting was originally scheduled for January 22, 2014, but the meeting was postponed due to inclement weather. Andrew Bing of the Project Team welcomed the Working Group members and provided a brief overview of the meeting agenda and discussed the binder materials. Steve McCarthy of the Project Team led the Working Group in an overview presentation of Transit Hubs and Transit Corridors. Ken and Andrew led the Working Group meeting presentation and discussion of the draft Mission Statement and straw man draft recommendations for transit Topics 1-13. The following is a summary of the Working Group Meeting:

Welcome

- Andrew Bing opened the meeting and reviewed the agenda and identified each of the handouts:
 - Meeting #2 Agenda
 - Updated Working Group Member Contact List
 - Draft Mission Statement
 - Working Group Meeting #1 Meeting Summary
 - Copy of PowerPoint Presentation
 - Draft straw man recommendations for Transit Topics 1-13

Mission Statement

- At Working Group meeting #1, a Working Group member suggested developing a Mission Statement for the Advisory Group. This idea was supported by The Project Team and the Working Group.
- The Project Team prepared a draft Mission Statement for review by the Working Group to present for adoption at the next Advisory Group meeting.
- Andrew reviewed the draft Mission Statement with the Working Group seeking feedback and consensus on the statement.
- The Project Team edited the draft Mission Statement per comments received from the Working Group.
- The Working Group reached consensus on the final draft Mission Statement which reads:

"The mission of the Wilmington Transit Moving Forward Advisory Group is to prepare a Final Report that will advise and assist in setting a vision for the future of transit in Wilmington, identifying transit recommendations with priorities for implementation".

The Final Report will represent the collaboration and discussions within the Advisory Group This Final Report will be presented to the Agencies represented on the Project Team to offer guidance for their development of an Implementation Plan. The Project Team will assist the Advisory Group in the development of the Final Report.
- The Project Team will present the final draft Mission Statement at the next Advisory Group meeting for review and adoption.

Overview Presentation of Transit Corridors/Transit Hub

- Steve McCarthy led the Working Group in discussion of examples of existing transit hubs and corridors throughout the country.
- Several examples from other cities were presented and unique attributes for each location were cited.
- The transit corridor examples provided ranged from a basic curb lane transit corridors shared with vehicular traffic to fully exclusive bus only transit malls.
- Based on DTC's current transit operations, there are select corridors within the City that DTC would consider as transit corridors; Orange Street, King Street, Walnut Street, 11th Street and 12th Street.
- Transit hubs discussed included on and/or off street and structured or surface facilities
- There was a discussion on the mixed-use possibilities that could be incorporated into a structured hub
- For some of the structured facilities that offered parking, it can also be a source of revenue for the transit agency.
- In addition to providing examples, a list of characteristics that define hub or corridor were discussed. The characteristics were a compilation of the unique attributes that comprise all or parts of a transit hub or corridor.
- The presentation also included a discussion on the purpose and need for a transit hub(s) or corridor(s) in Wilmington

Straw Man Recommendations for Transit Topics 1 -13

- From the discussion and comments received at the first Working Group meeting on Transit Topics 1-13, the Project Team prepared draft straw man recommendations to initiate a discussion with the WG members on preparing draft recommendations to present at the next Advisory Group Meeting.
- Ken and Andrew led the discussion of draft recommendations that were prepared by the Project Team for Transit Topics 1-13
- A handout was provided that listed the nine straw man draft recommendations. The following is a summary of the discussion:

1 – Reduce the bus and transit associated pedestrian activity around Rodney Square by developing a new transit hub at [BLANK] location and revising selected bus routes.

- There was significant discussion on the hub concept at this point in the process. Without reviewing other transit topics, some WG members felt it was premature to identify a location at this meeting.
- Some WG Members expressed concern with developing draft recommendations without reviewing all the available information.
- The WG discussed the need to review the results of the Origin-Destination Survey before there can be any discussion on potential recommendations. The members need to understand the travel patterns of the transit customer.
- The discussion focused on the need for hub(s) or corridor(s) in the City. Some WG members suggested that there needs to be more discussions and information provided on the hub and corridor concept.
- There was significant discussion on “decentralizing” DTC's current transit system in the Downtown with a series of Subordinate hubs where bus routes would terminate. Select loop routes would then connect DTC transit customers to Central Business District (CBD) destinations.

- It was noted that Transit Topic #16 should be changed from “Suburban Hubs” to “Sub Hubs”. The Project Team will revise the Transit Topics list.
- DTC questioned the “decentralizing” concept since it would be considered a forced transfer requiring customers to transfer to reach CBD. This would be an inconvenience to DTC customers.
- DTC discussed some initial results of the Origin-Destination Survey noting that there is a substantial number of DTC customers using transfers to reach their final destination. Almost 45% of DTC’s customers within Wilmington transfer.
- There was a discussion on the perceived congestion that buses create in the downtown CBD on select corridors.
- There was a suggestion that the WG members not focus on Rodney Square as the issue at hand, but rather work towards implementing the best transit solution for Wilmington whether that includes or does not include all or part of Rodney Square as a transit hub.
- Due to the substantial discussion on the first recommendation, the remaining 12 recommendations were tabled until the next Working Group Meeting.

Follow-up Required for Working Group Meeting #3

- Continued discussion on straw man draft recommendations for Transit Topics 1-13
- Revise Transit Topic #16 from Suburban Hubs to Subordinate Hubs
- Overview of initial Origin-Destination Survey results

Next Meeting of Working Group

- ~~February 12, 2014 from 3:00 – 5:00 PM~~ **POSTPONED**
- **New meeting date TBD**

Meeting Materials Provided

- Meeting #2 Agenda
- Updated Working Group Member Contact List
- Draft Mission Statement
- Working Group Meeting #1 Meeting Summary
- Copy of PowerPoint Presentation
- Draft straw man recommendations for Transit Topics 1-13

Attendees

See the list of attendees following this page



Working Group Members Present

First Name	Last Name	Organization	Email	Phone
Carol	Aiken	NCC Community Advisors Committee	aiken_carol@yahoo.com	302-655-5580
David	Batchelder	Neighborhood Planning Council, 6th District	Davebatch66@hotmail.com	302-576-3012
Jerry	Bilton	Community Services Building	JABilton@aol.com	302-229-3266
Darlene	Cole	EDTAC	Darlene.Cole@state.de.us	302-255-9846
David	Dooley	DTC	david.dooley@state.de.us	302-576-6064
Dave	Gula	WILMAPCO	dgula@wimapco.org	302-737-6205
Herb	Inden	Office of State Planning Coordination	herb.inden@state.de.us	302-577-5188 302-242-1481
Gwinn	Kaminsky	City of Wilmington, Department of Planning	gkaminsky@wilmingtonde.gov	302-576-3105
Albert	Loyola	DTC	albert.loyola@state.de.us	TBD
Nancy	Mazaris	Neighborhood Planning Council, 2nd District	Mazaris@earthlink.net	302-562-8518
Kathy	McCool	EDTAC	Clancy118@aol.com	302-545-1721
Megan	McGlinchey	Riverfront Development Corporation	mmcglinchey@riverfrontwilm.com	302-425-4890
Will	Minster	Main Street Wilmington	wminster@downtownvisions.org	302-425-5373 302-383-1199
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Barbara	Washam	Council of Transportation	yvonne101@verizon.net	302-654-1509
Tigist	Zegeye	WILMAPCO	tzegeye@wimapco.org	302-737-6205

Working Group Members Absent

Dave	Blankenship	City of Wilmington, Department of Public Works	dblanken@WilmingtonDE.gov	302-576-3084
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Bud	Freel	DeIDOT	Bud.freel@state.de.us	302-577-5100
Carrie	Gray	Wilmington Renaissance Corporation	carrie@BigIdeasWilmington.com	302-425-5500
John	Janowski	New Castle County	JPJanowski@nccde.org	302-395-5426
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Julie	Theyerl	DTC	julie.theyerl@state.de.us	302-576-6005



Project Team Members Present

Carolann	Wicks	RK&K	cwicks@rkk.com	302-468-4881
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