

# WILMAPCO Council

## Action Item Summary Sheet

Meeting Date: September 13, 2018

**Action Item #9: To Amend the FY2019 Unified Planning Work Program (UPWP) with Carry Over Tasks**

**Description/Summary of Item:** The FY 2019 UPWP must be amended to include prior years' work tasks that are not yet complete. This is required by the Delaware Department of Transportation in order to close out prior years' programs and move the funding forward so as not to have multiple years' funding agreements open.

**Summary of Action Taken by PAC:** The WILMAPCO PAC did not take action on this agenda item.

**Summary of Action Taken by TAC:** The WILMAPCO TAC voted to recommend approval of the amendment to add prior years' work tasks that are not yet complete into the FY 2019 UPWP and transfer carryover funds from completed tasks to General Funds.

**Summary of Action Taken by Subcommittee/Task Force (if applicable):**  
N/A

**WILMAPCO Staff Recommendations:** The WILMAPCO staff recommends that the Council amend the FY 2019 Unified Planning Work Program to include prior years' work tasks that are not yet complete and transfer carryover funds from completed tasks to General Funds.

**WILMAPCO Council:**

**John Sisson, Chair**  
*Delaware Transit Corporation  
Chief Executive Officer*

**Robert J. Alt**  
*Mayor of Elkton*

**Jennifer Cohan**  
*Delaware Dept. of Transportation  
Secretary*

**Connie C. Holland**  
*Delaware Office of State Planning  
Coordination, Director*

**Alan McCarthy**  
*Cecil County Executive*

**Matthew Meyer**  
*New Castle County Executive*

**Heather Murphy**  
*Maryland Dept. of Transportation  
Director, Office of Planning and  
Capital Programming*

**Michael S. Purzycki**  
*Mayor of Wilmington*

**Michael Spencer**  
*Mayor of Newport*

**WILMAPCO Executive Director**  
Tigist Zegeye

## DRAFT

### RESOLUTION BY THE WILMINGTON AREA PLANNING COUNCIL AMENDING THE FY 2019 UNIFIED PLANNING WORK PROGRAM

**WHEREAS**, The Wilmington Area Planning Council (WILMAPCO), as designated by the Governors of the States of Delaware and Maryland, is the Metropolitan Planning Organization (MPO) for the Wilmington, Delaware Metropolitan Area; and,

**WHEREAS**, Federal regulations require the endorsement by the MPO of a Unified Planning Work Program (UPWP) which documents and describes metropolitan transportation planning and related metropolitan planning activities anticipated in the Metropolitan Area during the next fiscal year; and,

**WHEREAS**, such documentation serves to unify the various metropolitan transportation planning efforts within a comprehensive, continuing, and cooperative planning process; and,

**WHEREAS**, the WILMAPCO FY 2019 Unified Planning Work Program was adopted by Council on May 3, 2018; and

**WHEREAS**, the UPWP may be amended from time to time by Council to add or modify work tasks; and

**WHEREAS**, the financial agreement with the Delaware Department of Transportation requires that incomplete prior years' UPWP work tasks be amended into the current UPWP for project tracking purposes;

**NOW, THEREFORE, BE IT RESOLVED**, that the WILMAPCO Council does hereby amend the FY 2019 UPWP by adding the incomplete work tasks (carry-over tasks) from prior years' UPWPs and transferring carryover funds from completed tasks to General Funds.

Date: \_\_\_\_\_

\_\_\_\_\_  
John Sisson, Chairperson  
Wilmington Area Planning Council



**I PRIOR YEARS' WORK TASKS CARRIED OVER**

This table shows the status of FY 2018 UPWP work tasks which were not completed by June 30, 2018 and have been amended into the FY 2019 UPWP.

	TASK #	DESCRIPTION	BALANCE REMAINING 6/30/18
1	MPO 16.13	Churchmans Crossing Program Development	\$37,944.00
2	MPO 17.04	Cecil County Travel Time Runs - <a href="#">Amend FY 2019 UPWP – Transfer to General Funds</a>	\$10,425.11
3	MPO 17.05	Congestion Management System Consultant Support - <a href="#">Amend FY 2019 UPWP – Transfer to General Funds</a>	\$69.15
4	MPO 17.11	Wilmington Initiatives Public Outreach and Management	\$35,362.63
5	MPO 17.13	Churchmans Crossing Program Development	\$48,000.00
6	MPO 18.01	Financial Assistance (Bookkeeping) - <a href="#">Amend FY 2019 UPWP – Transfer to General Funds</a>	\$5,187.50
7	MPO 18.03	Media Relations Coordination - <a href="#">Amend FY 2019 UPWP – Transfer to General Funds</a>	\$1,080.00
8	MPO 18.03	Urban Bike Project: Earn-a-Bike and Trip for Kids Program	\$210.34
9	MPO 18.04	Cecil County Travel Time Runs - <a href="#">Amend FY 2019 UPWP – Transfer to General Funds</a>	\$18,000.00
10	MPO 18.04	Regional Model Development and Support	\$40,003.88
11	MPO 18.05	Congestion Management System Consultant Support	\$4,184.78
12	MPO 18.05	Regional Transportation Performance Measurement Development	\$15,179.74
13	MPO 18.11	Wilmington Initiatives Public Outreach and Management	\$48,000.00
14	MPO 18.13	Churchmans Crossing Program Development - <a href="#">Amend FY 2019 UPWP – Transfer to General Funds</a>	\$48,000.00
15	MPO 18.13	New Castle County-Route 40 Program Development Support	\$40,853.11
	<b>TOTAL</b>		<b>\$352,500.24</b>

	TASK #	DESCRIPTION	BALANCE REMAINING 6/30/18
		<b>Proposed Tasks to be Carried Over to FY 2019 UPWP</b>	
1	MPO 16.13	Churchmans Crossing Program Development	\$37,944.00
2	MPO 17.11	Wilmington Initiatives Public Outreach and Management	\$35,362.63
3	MPO 17.13	Churchmans Crossing Program Development	\$48,000.00
4	MPO 18.03	Urban Bike Project: Earn-a-Bike and Trip for Kids Program	\$210.34
5	MPO 18.04	Regional Model Development and Support	\$40,003.88
6	MPO 18.05	Congestion Management System Consultant Support	\$4,184.78
7	MPO 18.05	Regional Transportation Performance Measurement Development	\$15,179.74
8	MPO 18.11	Wilmington Initiatives Public Outreach and Management	\$48,000.00
9	MPO 18.13	New Castle County-Route 40 Program Development Support	\$40,853.11
		TOTAL	\$269,738.48
		<b>Proposed Tasks to be Transferred to General Funds</b>	
1	MPO 17.04	Cecil County Travel Time Runs – Amend FY 2019 UPWP – Transfer to General Funds	\$10,425.11
2	MPO 17.05	Congestion Management System Consultant Support – Amend FY 2019 UPWP – Transfer to General Funds	\$69.15
3	MPO 18.01	Financial Assistance (Bookkeeping) – Amend FY 2019 UPWP – Transfer to General Funds	\$5,187.50
4	MPO 18.03	Media Relations Coordination - Amend FY 2019 UPWP – Transfer to General Funds	\$1,080.00
5	MPO 18.04	Cecil County Travel Time Runs - Amend FY 2019 UPWP – Transfer to General Funds	\$18,000.00
6	MPO 18.13	Churchmans Crossing Program Development - Amend FY 2019 UPWP – Transfer to General Funds	\$48,000.00
		TOTAL	\$82,761.76
		GRAND TOTAL	\$325,500.24

**Prior Years' Carry over Funds**

MD FHWA	\$24,222.68 + \$1,623.00 (FY 19 distribution) = \$25,845.68
MD FTA	\$8,075.23 + \$367.00 (FY 19 distribution) = \$8,442.23
MD State	\$4,034.61 + \$249.00 (FY 19 distribution) = \$4,283.61
Cecil County	\$228.08 + \$3,807.54 (Toll credits) + \$2,200 (FY 19 distribution) = \$6,235.62
DE FHWA	\$441,604.20
DE FTA	\$108,829.70
DE State	\$40,600.16 + \$28,204.59 (Toll credits) = \$68,804.75
New Castle County	\$3471.06 + \$55,342.68 (Toll credits) = \$58,813.74
City of Wilmington	\$4,434.54 + \$5,556.43 (Toll credits) = \$9,990.97
<b>Total</b>	<b>\$732,850.50</b>

**Total Available Funds to be Carried Over = \$732,850.50**

**\$269,738.48 for prior year's tasks which were not complete by June 30, 2018**

**\$463,112.02 to be programmed for future tasks**

**MPO 16.13 – MONITORING OF SUBREGIONAL STUDIES**

OBJECTIVE AND TASK DESCRIPTION: To work with member agencies and the public to develop and coordinate the implementation of adopted transportation and comprehensive development plans that are significant to the region in the attainment of the goals of the 2030 Regional Transportation Plan. Under this task, WILMAPCO staff provides member agencies technical or coordination assistance. The implementing agency will take the lead role in the specific sub-tasks described below.

**16.13.12 – Delaware Department of Transportation and Delaware Transit Corporation**

1. Churchmans Crossing Implementation

WILMAPCO STAFF PARTICIPANT: *Daniel Blevins, Principal Planner, Dave Gula, Principal Planner*

The initial Churchmans Crossing Study was a joint effort by DeIDOT, New Castle County and WILMAPCO to develop a land use/transportation vision for this important area. The land use and transportation recommendations provide a planning guide for this growth area over the next 25 years, including process and design guidelines. The study and its recommendations were adopted by the WILMAPCO Council into the 2020 Metropolitan Transportation Plan on September 11, 1997 and subsequently into the 2030 RTP. To account for the uncertainty as to when development will actually occur, the study provides performance indicators that DeIDOT, New Castle County and WILMAPCO will monitor closely to determine when and which projects should be implemented. For example, if indicators predict an intersection will fall below LOS D, the improvement plan for that area will be triggered. Similar indicators are recommended to determine when various components of the transit, travel demand management, and new roadway connection recommendations should be implemented. The current phase of the Churchmans Crossing effort is referred to as "Implementation - Phase I". Early action items have been identified and have been, or are in the process of being, implemented. WILMAPCO staff is participating in the implementation of: Sidewalks/Bicycle Paths/Greenway Improvements, Bus Stop Improvements, Transit Service Enhancements, Integrated Transportation Management System (ITMS), Intersection Improvements, and Roadway Improvements.

DeIDOT contact: Mark Tudor, NCC contact: Marco Boyce

**\$48,000 is budgeted to support these efforts. \$37,944.00 remains in this task.**

TOTAL COSTS:

<b>Resource Allocation</b>	WILMAPCO		\$0
	CONSULTANT		\$37,944
	<b>TOTAL</b>		\$37,944
<b>Cost Allocation</b>			
	<b>80% Federal Share</b>	<b>20% Local Match</b>	<b>Total</b>
FHWA DE	\$22,864	\$0	\$22,864
FTA DE	\$5,635	\$0	\$5,635
FHWA MD	\$1,338	\$0	\$1,338
FTA MD	\$437	\$0	\$437
Delaware	\$0	\$3,562	\$3,562
Maryland	\$0	\$222	\$222
New Castle County	\$0	\$3,045	\$3,045
Cecil County	\$0	\$323	\$323
City of Wilmington	\$0	\$517	\$517
<b>TOTALS</b>	\$30,274	\$7,669	\$37,944

**MPO 17.11 – SUBREGIONAL STUDIES AND COORDINATION**

This task allows for the coordination of transportation and land use planning activities by working with local and state governments and community groups. WILMAPCO either takes the lead or participates in the development and scoping of a variety of plans and studies that further the implementation of the RTP. Studies we expect to administer during fiscal year 2014 include the following:

**17.11.06 – Coordination with the City of Wilmington**

1. Wilmington Initiatives Public Outreach and Management Assistance & Interagency Coordination  
**WILMAPCO STAFF PARTICIPANT:** *Tigist Zegeye, Executive Director, Dave Gula, Principal Planner*  
 The City of Wilmington (City) plays a key role in the region to promote development of cost-effective and user-friendly transportation systems. Effective outreach and proper coordination are essential components in the process of developing workable solutions to transportation problems. Implementation of this work task will assist with achieving proper intergovernmental coordination and promoting meaningful public/private communication. In particular, this effort will focus on the budgetary status of various initiatives, as it relates to updating our long-range plan. A consultant will be retained to attend, coordinate, and provide timely follow-through in support of the various initiatives. Also, up-to-date public information materials will be developed to clearly summarize the status of the various transportation projects in the City, in support of the WILMAPCO Public Outreach program and efforts to address important Environmental Justice concerns and Access to Jobs issues.

Participants include WILMAPCO Staff, City of Wilmington, DeIDOT, DART, a Consultant and the Community.

Coordination with other ongoing planning studies and design projects, such as the Citywide Environmental Enhancement projects conducted by the City and the Christina Waterfront Projects being conducted by DeIDOT and RDC, will be an integral part of this task. DeIDOT contact: Joshua Thomas and Mark Tudor, City of Wilmington contact: Brian Mitchell and Gwineth Kaminsky. **\$48,000 is budgeted for consultant support. \$35,362.63 remains in this task.**

**TOTAL COSTS:**

<b>Resource Allocation</b>	WILMAPCO		\$0
	CONSULTANT		\$35,363
	<b>TOTAL</b>		<b>\$35,363</b>
<b>Cost Allocation</b>			
	<b>80% Federal Share</b>	<b>20% Local Match</b>	<b>Total</b>
FHWA DE	\$21,309	\$0	\$21,309
FTA DE	\$5,251	\$0	\$5,251
FHWA MD	\$1,247	\$0	\$1,247
FTA MD	\$407	\$0	\$407
Delaware	\$0	\$3,320	\$3,320
Maryland	\$0	\$207	\$207
New Castle County	\$0	\$2,838	\$2,838
Cecil County	\$0	\$301	\$301
City of Wilmington	\$0	\$482	\$482
<b>TOTALS</b>	<b>\$28,214</b>	<b>\$7,148</b>	<b>\$35,363</b>

**MPO 17.13 – MONITORING OF SUBREGIONAL STUDIES**

OBJECTIVE AND TASK DESCRIPTION: To work with member agencies and the public to develop and coordinate the implementation of adopted transportation and comprehensive development plans that are significant to the region in the attainment of the goals of the 2030 Regional Transportation Plan. Under this task, WILMAPCO staff provides member agencies technical or coordination assistance. The implementing agency will take the lead role in the specific sub-tasks described below.

**17.13.08 – Delaware Department of Transportation and Delaware Transit Corporation**

2. Churchmans Crossing Implementation

*WILMAPCO STAFF PARTICIPANT: Daniel Blevins, Principal Planner, Dave Gula, Principal Planner*

The initial Churchmans Crossing Study was a joint effort by DeIDOT, New Castle County and WILMAPCO to develop a land use/transportation vision for this important area. The land use and transportation recommendations provide a planning guide for this growth area over the next 25 years, including process and design guidelines. The study and its recommendations were adopted by the WILMAPCO Council into the 2020 Metropolitan Transportation Plan on September 11, 1997 and subsequently into the 2030 RTP. To account for the uncertainty as to when development will actually occur, the study provides performance indicators that DeIDOT, New Castle County and WILMAPCO will monitor closely to determine when and which projects should be implemented. For example, if indicators predict an intersection will fall below LOS D, the improvement plan for that area will be triggered. Similar indicators are recommended to determine when various components of the transit, travel demand management, and new roadway connection recommendations should be implemented. The current phase of the Churchmans Crossing effort is referred to as "Implementation - Phase I". Early action items have been identified and have been, or are in the process of being, implemented.

DeIDOT contact: Mark Tudor, NCC contact: Marco Boyce

**\$48,000 is budgeted to support these efforts. \$48,000.00 remains in this task.**

TOTAL COSTS:

<b>Resource Allocation</b>	WILMAPCO		\$0
	CONSULTANT		\$48,000
	<b>TOTAL</b>		\$48,000
<b>Cost Allocation</b>			
	<b>80% Federal Share</b>	<b>20% Local Match</b>	<b>Total</b>
FHWA DE	\$28,924	\$0	\$28,924
FTA DE	\$7,128	\$0	\$7,128
FHWA MD	\$1,693	\$0	\$1,693
FTA MD	\$553	\$0	\$553
Delaware	\$0	\$4,507	\$4,507
Maryland	\$0	\$281	\$281
New Castle County	\$0	\$3,852	\$3,852
Cecil County	\$0	\$408	\$408
City of Wilmington	\$0	\$654	\$654
<b>TOTALS</b>	\$38,298	\$9,702	\$48,000

**MPO 18.03 – PUBLIC OUTREACH AND PUBLIC EDUCATION**

OBJECTIVE AND TASK DESCRIPTION: Provides for public education and participation in transportation planning decisions in the WILMAPCO region. Federal and State transportation planning laws and regulations require public involvement in the process. These requirements reflect the fact that transportation decisions are more likely to be effective, add value to the surrounding communities, and be implemented in a timely manner when the public is involved in the process.

**18.03.10 – Environmental and Transportation Justice Outreach**

ADMINISTRATOR – *Randi Novakoff, Outreach Manager and William Swiatek, Senior Transportation Planner*

With the PAC, strategies have been developed and are being implemented to engage minority, low-income, elderly, disabled, households without an automobile, low-literacy, and Limited-English speaking communities in the transportation decision-making process. Strategies will reduce the participation barriers these Environmental Justice and Transportation Justice communities often experience. Staff will attend and help organize expos, exhibits, and conferences to better engage and understand the evolving needs of these constrained populations.

**Urban Bike Project:** Earn-a-Bike and Trip for Kids Program serves the community's needs, provides for transportation choice and improves quality of life by engaging our youth about a safe, practical, and cost-efficient form of transportation. Bicycling to work rates are low across Wilmington, especially within our disadvantaged communities. This project sparks the culture change necessary to view the bicycle as an appropriate, affordable, healthy and energy-efficient form of transportation. In addition, the project instills a positive work ethic and occupies the student's after-school and weekend hours with a positive, productive, and self-esteem building program. The program includes class instruction allowing students to become proficient in the use, identification, and maintenance of bicycle parts and tools, and safe riding skills. Under supervision from Urban Bike Project staff, the youth begin construction of their bicycles from spare parts. Youth are tested on their understanding of safe riding habits before receiving the bicycles they have built from scratch. The program also includes bicycle-riding activities for the youth such as riding around local neighborhoods, practice using bicycle racks on buses, and bicycling along scenic greenways and park trails. Laura Wilburn (Urban Bike Project) administer this project. **\$3,000 is budgeted for the program. \$210.34 remains in this task.**

TOTAL COSTS:

<b>Resource Allocation</b>	WILMAPCO		\$0
	CONSULTANT		\$210
	<b>TOTAL</b>		\$210
<b>Cost Allocation</b>			
	<b>80% Federal Share</b>	<b>20% Local Match</b>	<b>Total</b>
FHWA DE	\$127	\$0	\$127
FTA DE	\$31	\$0	\$31
FHWA MD	\$7	\$0	\$7
FTA MD	\$2	\$0	\$2
Delaware	\$0	\$20	\$20
Maryland	\$0	\$1	\$1
New Castle County	\$0	\$17	\$17
Cecil County	\$0	\$2	\$2
City of Wilmington	\$0	\$3	\$3
<b>TOTALS</b>	<b>\$167</b>	<b>\$43</b>	<b>\$210</b>



**MPO 18.04 – DATA COLLECTION, MANAGEMENT, AND DISTRIBUTION**

OBJECTIVE AND TASK DESCRIPTION: To develop, research, and analyze data that assists member agencies and the public with understanding the demographic, economic, and transportation planning issues confronting the WILMAPCO region. This task will result in a number of analytical reports on various issues, the analysis for different studies and plan implementation, and the development of projects for the Transportation Improvement Program (TIP). Under this task, WILMAPCO staff will also provide technical assistance to member agencies, organizations, businesses and residents, as requested.

**Regional Model Development and Support**

ADMINISTRATOR: Daniel Blevins, Principal Planner

- Assist DelDOT modeling in developing input for all travel demand models. Effort needed to continue to incorporate relevant truck/rail traffic data into their travel demand model to help facilitate better investment decisions. Funding allows for periodic reviews that should be performed to ensure all base year model inputs are based on the most recent data collection activities. Travel demand data for use in planning activities such as the CMS and the long-range regional transportation plan (RTP) will be generated and maintained. **\$48,000 is budgeted for consultant support. \$40,003.88 remains in this task.**

TOTAL COSTS:

<b>Resource Allocation</b>	WILMAPCO		\$0
	CONSULTANT		\$40,004
	<b>TOTAL</b>		<b>\$40,004</b>
<b>Cost Allocation</b>			
	<b>80% Federal Share</b>	<b>20% Local Match</b>	<b>Total</b>
FHWA DE	\$24,106	\$0	\$24,106
FTA DE	\$5,941	\$0	\$5,941
FHWA MD	\$1,411	\$0	\$1,411
FTA MD	\$461	\$0	\$461
Delaware	\$0	\$3,756	\$3,756
Maryland	\$0	\$234	\$234
New Castle County	\$0	\$3,210	\$3,210
Cecil County	\$0	\$340	\$340
City of Wilmington	\$0	\$545	\$545
<b>TOTALS</b>	<b>\$31,919</b>	<b>\$8,085</b>	<b>\$40,004</b>

**MPO 18.05 – REGIONAL PLANNING AND TECHNICAL ANALYSIS**

**18.05.01 – Congestion Management System & Intersection Operations Analysis Development**

*ADMINISTRATOR: Daniel Blevins, Principal Planner, William Swiatek, Senior Transportation Planner, Jacob Thompson, Transportation Planner*

Staff and the CMS Subcommittee will collect and analyze data from a variety of sources including: traffic impact studies, cordon study counts, intersection turning movement counts, travel demand model output, and corridor travel time analyses in order to update the WILMAPCO CMS Report. Based on this data, congested corridors or areas will be identified and a screening process will be applied to determine the most appropriate congestion mitigation strategies for each corridor or area. The effectiveness of strategies recommended in previous CMS reports will be assessed. **\$35,000 is budgeted for consultant support. \$4,184.78 remains in this task.**

**18.05.07 – Regional Transportation Performance Measure Development**

*ADMINISTRATOR: Daniel Blevins, Principal Planner, William Swiatek, Senior Transportation Planner, Jacob Thompson, Transportation Planner*

**OBJECTIVE AND TASK DESCRIPTION:** Provides tracking trends of key indicators of how the transportation system is performing to improve the ability to address short- and long-term decisions based on system performance. In order to respond to demands for accountability from elected officials and the public, development of transportation and land use performance measures and prepare an annual performance report on state and regional efforts and their relation to the goals of State and MPO long range plans.

This task will provide support for decisions about transportation budgeting and appropriations and will provide a trigger for in-depth examinations of performance problems and possible corrections. It will focus on identifying and using the most credible performance measures that are reliable, relevant and regional in scope, easy to understand by a wide audience, available from public sources of data and available over a period of time. This task is to mainly cover consulting help in expediting LOS analysis, extraction of real-time ITMS data for uses in various projects.

**\$30,000 is budgeted for consultant support. \$15,179.74 remains in this task.**

**TOTAL COSTS:**

<b>Resource Allocation</b>	WILMAPCO		\$0
	CONSULTANT		\$19,364
	<b>TOTAL</b>		<b>\$19,364</b>
<b>Cost Allocation</b>	<b>80% Federal Share</b>	<b>20% Local Match</b>	<b>Total</b>
FHWA DE	\$11,669	\$0	\$11,669
FTA DE	\$2,875	\$0	\$2,875
FHWA MD	\$683	\$0	\$683
FTA MD	\$223	\$0	\$223
Delaware	\$0	\$1,818	\$1,818
Maryland	\$0	\$113	\$113
New Castle County	\$0	\$1,554	\$1,554
Cecil County	\$0	\$165	\$165
City of Wilmington	\$0	\$264	\$264
<b>TOTALS</b>	<b>\$15,450</b>	<b>\$3,914</b>	<b>\$19,364</b>

**MPO 18.11 – SUBREGIONAL STUDIES AND COORDINATION**

This task allows for the coordination of transportation and land use planning activities by working with local and state governments and community groups. WILMAPCO either takes the lead or participates in the development and scoping of a variety of plans and studies that further the implementation of the RTP. Studies we expect to administer during fiscal year 2019 include the following:

**18.11.06 – Coordination with the City of Wilmington**

1. Wilmington Initiatives Public Outreach and Management Assistance & Interagency Coordination  
**WILMAPCO STAFF PARTICIPANT:** *Tigist Zegeye, Executive Director, Dave Gula, Principal Planner*  
 The City of Wilmington (City) plays a key role in the region to promote development of cost-effective and user-friendly transportation systems. Effective outreach and proper coordination are essential components in the process of developing workable solutions to transportation problems. Implementation of this work task will assist with achieving proper intergovernmental coordination and promoting meaningful public/private communication. In particular, this effort will focus on the budgetary status of various initiatives, as it relates to updating our long-range plan. A consultant will be retained to attend, coordinate, and provide timely follow-through in support of the various initiatives. Also, up-to-date public information materials will be developed to clearly summarize the status of the various transportation projects in the City, in support of the WILMAPCO Public Outreach program and efforts to address important Environmental Justice concerns and Access to Jobs issues.

Participants include WILMAPCO Staff, City of Wilmington, DeIDOT, DART, a Consultant and the Community.

Coordination with other ongoing planning studies and design projects, such as the Citywide Environmental Enhancement projects conducted by the City and the Christina Waterfront Projects being conducted by DeIDOT and RDC, will be an integral part of this task. DeIDOT contacts: Drew Boyce and Mark Tudor, City of Wilmington contact: Herb Inden. **\$48,000 is budgeted for consultant support. \$48,000 remains in this task.**

**TOTAL COSTS:**

<b>Resource Allocation</b>	WILMAPCO		\$0
	CONSULTANT		\$48,000
	<b>TOTAL</b>		<b>\$48,000</b>
<b>Cost Allocation</b>	<b>80% Federal Share</b>	<b>20% Local Match</b>	<b>Total</b>
FHWA DE	\$28,924	\$0	\$28,924
FTA DE	\$7,128	\$0	\$7,128
FHWA MD	\$1,693	\$0	\$1,693
FTA MD	\$553	\$0	\$553
Delaware	\$0	\$4,507	\$4,507
Maryland	\$0	\$281	\$281
New Castle County	\$0	\$3,852	\$3,852
Cecil County	\$0	\$408	\$408
City of Wilmington	\$0	\$654	\$654
<b>TOTALS</b>	<b>\$38,298</b>	<b>\$9,702</b>	<b>\$48,000</b>

**MPO 18.13 – MONITORING OF SUBREGIONAL STUDIES**

3. Route 40 Corridor Improvements

*WILMAPCO STAFF PARTICIPANT: Daniel Blevins, Principal Planner, Dave Gula, Principal Planner*

The Route 40 Corridor Improvements Project was initiated by DelDOT in partnership with New Castle County and WILMAPCO in September 1998. The Route 40 Corridor 20-Year Transportation Plan was completed on June 19, 2000, and was adopted by the Steering Committee. Subsequently, the WILMAPCO Council had adopted the Route 40 Corridor 20-Year Transportation Plan as part of the Metropolitan Transportation Plan on September 7, 2000. The Plan addresses the conditions resulting from projected growth in housing, employment and traffic over the next 20 years. The Plan contains projects, separated into three phases, (Phase I 2000-2007, Phase II 2008-2013, and Phase III 2014-2020), which address the projected transportation problems that would result without the Plan. The final step of the project, now underway, is the implementation of the Plan recommendations. As part of this step a Corridor Monitoring Committee was created in order to assure that all projects in the Plan are implemented as conditions dictate – neither prior to the anticipated need, nor subject to unnecessary delay after need is identified. Staff is participating as a member of the Committee and providing assistance to the effort. DelDOT contact: Mark Tudor, NCC contact: Marco Boyce. **\$48,000 is budgeted to support these efforts. \$40,853.11 remains in this task.**

TOTAL COSTS:

<b>Resource Allocation</b>	WILMAPCO		\$0
	CONSULTANT		\$40,853
	<b>TOTAL</b>		<b>\$40,853</b>
<b>Cost Allocation</b>			
	<b>80% Federal Share</b>	<b>20% Local Match</b>	<b>Total</b>
FHWA DE	\$24,617	\$0	\$24,617
FTA DE	\$6,067	\$0	\$6,067
FHWA MD	\$1,441	\$0	\$1,441
FTA MD	\$471	\$0	\$471
Delaware	\$0	\$3,836	\$3,836
Maryland	\$0	\$239	\$239
New Castle County	\$0	\$3,279	\$3,279
Cecil County	\$0	\$348	\$348
City of Wilmington	\$0	\$557	\$557
<b>TOTALS</b>	<b>\$32,596</b>	<b>\$8,259</b>	<b>\$40,853</b>