

WILMAPCO Council

Action Item Summary Sheet

Meeting Date: September 13, 2018

Action Item #10: To Amend the FY 2019 Unified Planning Work Program (UPWP) with WILMAPCO and Member Agency Tasks

Description/Summary of Item: The FY 2019 Unified Planning Work Program will be amended by transferring funds from the General Funds to consultant support for WILMAPCO and member agency tasks.

Summary of Action Taken by PAC: The WILMAPCO PAC did not take action on this agenda item.

Summary of Action Taken by TAC: The WILMAPCO TAC voted to recommend approval of the amendment to the FY 2019 UPWP.

Summary of Action Taken by Subcommittee/Task Force (if applicable):
N/A

WILMAPCO Staff Recommendations: The WILMAPCO staff recommends that the Council amend the FY 2019 Unified Planning Work Program to transfer funds from General Funds to the proposed tasks.

WILMAPCO Council:

John Sisson, Chair
*Delaware Transit Corporation
Chief Executive Officer*

Robert J. Alt
Mayor of Elkton

Jennifer Cohan
*Delaware Dept. of Transportation
Secretary*

Gonnie C. Holland
*Delaware Office of State Planning
Coordination, Director*

Alan McCarthy
Cecil County Executive

Matthew Meyer
New Castle County Executive

Heather Murphy
*Maryland Dept. of Transportation
Director, Office of Planning and
Capital Programming*

Michael S. Purzycki
Mayor of Wilmington

Michael Spencer
Mayor of Newport

WILMAPCO Executive Director
Tigist Zegeye

DRAFT

RESOLUTION BY THE WILMINGTON AREA PLANNING COUNCIL AMENDING THE FY 2019 UNIFIED PLANNING WORK PROGRAM

WHEREAS, The Wilmington Area Planning Council (WILMAPCO), as designated by the Governors of the States of Delaware and Maryland, is the Metropolitan Planning Organization (MPO) for the Wilmington, Delaware Metropolitan Area; and,

WHEREAS, Federal regulations require the endorsement by the MPO of a Unified Planning Work Program (UPWP) which documents and describes metropolitan transportation planning and related metropolitan planning activities anticipated in the Metropolitan Area during the next fiscal year; and,

WHEREAS, such documentation serves to unify the various metropolitan transportation planning efforts within a comprehensive, continuing, and cooperative planning process; and,

WHEREAS, the WILMAPCO FY 2019 Unified Planning Work Program was adopted by Council on May 3, 2018; and

WHEREAS, the UPWP may be amended from time to time by Council to add or modify work tasks; and

WHEREAS, the \$82,761.76 funds from carry-over tasks are no longer required for those purposes and these funds are now available to be used for another work task; and

WHEREAS, prior years' Unified Planning Work Programs contain \$463,112.02 funds available to be programmed; and

WHEREAS, project requests have been proposed by staff for Consultant Support for WILMAPCO and member agencies future tasks in the amount of \$463,112.02; and

WHEREAS, staff may seek new tasks from member agencies and submit them to Council for approval before including them in the FY 2019 UPWP;

NOW, THEREFORE, BE IT RESOLVED, that the WILMAPCO Council does hereby amend the FY 2019 UPWP by transferring funding from General Funds to Consultant Support for WILMAPCO and member agencies task.

Date: _____

John Sisson, Chairperson
Wilmington Area Planning Council



	TASK #	DESCRIPTION	BALANCE REMAINING 6/30/18
		Proposed Tasks to be Carried Over to FY 2019 UPWP	
1	MPO 16.13	Churchmans Crossing Program Development	\$37,944.00
2	MPO 17.11	Wilmington Initiatives Public Outreach and Management	\$35,362.63
3	MPO 17.13	Churchmans Crossing Program Development	\$48,000.00
4	MPO 18.03	Urban Bike Project: Earn-a-Bike and Trip for Kids Program	\$210.34
5	MPO 18.04	Regional Model Development and Support	\$40,003.88
6	MPO 18.05	Congestion Management System Consultant Support	\$4,184.78
7	MPO 18.05	Regional Transportation Performance Measurement Development	\$15,179.74
8	MPO 18.11	Wilmington Initiatives Public Outreach and Management	\$48,000.00
9	MPO 18.13	New Castle County-Route 40 Program Development Support	\$40,853.11
		TOTAL	\$269,738.48
		Proposed Tasks to be Transferred to General Funds	
1	MPO 17.04	Cecil County Travel Time Runs – Amend FY 2019 UPWP – Transfer to General Funds	\$10,425.11
2	MPO 17.05	Congestion Management System Consultant Support – Amend FY 2019 UPWP – Transfer to General Funds	\$69.15
3	MPO 18.01	Financial Assistance (Bookkeeping) – Amend FY 2019 UPWP – Transfer to General Funds	\$5,187.50
4	MPO 18.03	Media Relations Coordination - Amend FY 2019 UPWP – Transfer to General Funds	\$1,080.00
5	MPO 18.04	Cecil County Travel Time Runs - Amend FY 2019 UPWP – Transfer to General Funds	\$18,000.00
6	MPO 18.13	Churchmans Crossing Program Development - Amend FY 2019 UPWP – Transfer to General Funds	\$48,000.00
		TOTAL	\$82,761.76
		GRAND TOTAL	\$325,500.24

Prior Years' Carry over Funds

MD FHWA	\$24,222.68 + \$1,623.00 (FY 19 distribution) = \$25,845.68
MD FTA	\$8,075.23 + \$367.00 (FY 19 distribution) = \$8,442.23
MD State	\$4,034.61 + \$249.00 (FY 19 distribution) = \$4,283.61
Cecil County	\$228.08 + \$3,807.54 (Toll credits) + \$2,200 (FY 19 distribution) = \$6,235.62
DE FHWA	\$441,604.20
DE FTA	\$108,829.70
DE State	\$40,600.16 + \$28,204.59 (Toll credits) = \$68,804.75
New Castle County	\$3471.06 + \$55,342.68 (Toll credits) = \$58,813.74
City of Wilmington	\$4,434.54 + \$5,556.43 (Toll credits) = \$9,990.97
Total	\$732,850.50

Total Available Funds to be Carried Over = \$732,850.50

\$269,738.48 for prior year's tasks which were not complete by June 30, 2018

\$463,112.02 to be programmed for future tasks

PRIOR YEARS' CARRY OVER TASKS - WILMAPCO										
TASK #	FEDERAL				STATE 10%		LOCAL 10%			CARRY OVER TO FY2019
	FHWA	FTA	FHWA	FTA	DELAWARE	MARYLAND	NEW CASTLE COUNTY	CECIL COUNTY	CITY OF WILMINGTON	
	DELAWARE		MARYLAND							
Churchmans Crossing Program Development										
MPO 16.13	\$22,864	\$5,635	\$1,338	\$437	\$3,562	\$222	\$3,045	\$323	\$517	\$37,944
Wilmington Initiatives Public Outreach and Management										
MPO 17.11	\$21,309	\$5,251	\$1,247	\$407	\$3,320	\$207	\$2,838	\$301	\$482	\$35,363
Churchmans Crossing Program Development										
MPO 17.13	\$28,924	\$7,128	\$1,693	\$553	\$4,507	\$281	\$3,852	\$408	\$654	\$48,000
Urban Bike Project: Earn-a-Bike and Trip for Kids Program										
MPO 18.03	\$127	\$31	\$7	\$2	\$20	\$1	\$17	\$2	\$3	\$210
Regional Model Development and Support										
MPO 18.04	\$24,106	\$5,941	\$1,411	\$461	\$3,756	\$234	\$3,210	\$340	\$545	\$40,004
Congestion Management System Consultant Support										
MPO 18.04	\$2,522	\$621	\$148	\$48	\$393	\$24	\$336	\$36	\$57	\$4,185
Regional Transportation Performance Measurement Development										
MPO 18.05	\$9,147	\$2,254	\$535	\$175	\$1,425	\$89	\$1,218	\$129	\$207	\$15,180
Wilmington Initiatives Public Outreach and Management										
MPO 18.11	\$28,924	\$7,128	\$1,693	\$553	\$4,507	\$281	\$3,852	\$408	\$654	\$48,000
New Castle County-Route 40 Program Development and Support										
MPO 18.13	\$24,617	\$6,067	\$1,441	\$471	\$3,836	\$239	\$3,279	\$348	\$557	\$40,853
TOTAL PRIOR YEARS' CARRY OVER TASKS - WILMAPCO										
	\$162,540	\$40,057	\$9,513	\$3,107	\$25,325	\$1,577	\$21,648	\$2,295	\$3,677	\$269,738.19
TOTAL AMOUNT FOR NEW PROJECTS AMENDED INTO FY 18 UPWP										
	\$279,064	\$68,773	\$16,333	\$5,335	\$43,480	\$2,707	\$37,166	\$3,941	\$6,313	\$463,112
TOTAL ALL PRIOR YEARS' CARRY OVER TASKS										
	\$441,604	\$108,830	\$25,846	\$8,442	\$68,804	\$4,284	\$58,814	\$6,236	\$9,990	\$732,850
GRAND TOTAL ALL TASKS										
	\$1,850,777	\$445,245	\$97,285	\$33,540	\$287,004	\$16,351	\$245,329	\$18,303	\$41,672	\$3,035,506