

**REGULAR COUNCIL MEETING
MARCH 8, 2018**

The Council meeting was held at WILMAPCO, 850 Library Avenue, Suite 100, Newark, Delaware, on March 8, 2018.

1. **CALL TO ORDER:** Mr. John Sisson, Council Chair, opened the meeting at 6:35 p.m.

2. **ROLL CALL:**

Members present:

Mike DuRoss representing Drew Boyce, representing Jennifer L. Cohan, DelDOT Secretary of Transportation

Rich Hall, representing New Castle County Executive, Matthew Meyer

Connie Holland, Delaware Governor's Appointee

Herb Inden, representing City of Wilmington Mayor, Michael S. Purzycki

Jeanne Minner, representing Elkton Mayor, Robert Alt, representing Cecil County Municipalities

Heather Murphy, Maryland Governor's Appointee

Eric Sennstrom, representing Cecil County Executive, Alan McCarthy

John Sisson, Delaware Transit Corporation Chief Executive Officer

Michael Spencer, representing New Castle County Municipalities

Members absent:

None.

Guests, Observers:

Jonathan DeVries, Amtrak

Mary Ridgeway, Federal Highway Administration (FHWA)

Staff members:

Dan Blevins, Principal Planner

Janet Butler, Administrative Assistant

Heather Dunigan, Principal Planner

Sharen T. Elcock, Executive Assistant

Dave Gula, Principal Planner

Randi Novakoff, Outreach Manager

Bill Swiatek, Principal Planner

Jacob Thompson, Transportation Planner

Tigist Zegeye, Executive Director

Minutes prepared by Janet Butler

3. **MINUTES:**

The January 11, 2018 meeting minutes were approved.

ACTION: On motion by Mr. Sennstrom seconded by Mr. Spencer the Council approved the January 11, 2018 Council Meeting Minutes.

Motion passed.

(3-8-18-01)

4. PUBLIC COMMENT PERIOD:

None.

COUNCIL MEMBERS' AND DIRECTOR'S REPORT:

5. Chairperson's Report:

- Appointment of Nominating Committee for 2017-2018 Officers:

Mr. Sisson appointed the following members to the Nominating Committee for the 2018-2019 WILMAPCO Officers: Ms. Heather Murphy; Mr. Drew Boyce; and Mr. Herb Inden.

Mr. Sisson said he has been attending the Governor's Council for Connected and Autonomous Vehicles that meets monthly. The Delaware Department of Transportation (DelDOT), Delaware Transit Corporation (DTC) and the University of Delaware are working on a Memorandum of Agreement (MOA) to purchase and run two autonomous, connected shuttles at the UD STAR Campus. In addition, Mr. Sisson serves on the Pedestrian Council Subcommittee for the Built Environment that meets quarterly now instead of monthly, which is finalizing the 2017 Annual Report. He added the DART Public Hearings were held this past week for the May 2018 Service Changes. Some minor changes will be made in New Castle County and some new routes will be initiated in Kent and Sussex Counties.

- Council Member's Reports:

Ms. Holland said the Delaware Office of State Planning is going forward with a piece of legislation that is in support of codifying the Population Consortium, which will be done for all of the municipalities. The Delaware Population Consortium was formed in 1975 to provide a forum for debate and discussion related to state and local growth. Some of the school districts and state agencies have not been using these data. The Counties by Delaware Code are mandated to use the Population Consortium data. Local jurisdictions and state governments need to use the same data. In addition, Census data can be used. Ms. Holland will present this information to the Delaware League of Local Governments on March 22, 2018. She added the definition of "local" may be changed, because the Department of Justice (DOJ) said "local" could encompass some areas that we do not need to be involved with; but, we should be involved with the state and local governments.

Mr. Hall asked do you see this codifying what they already do. Ms. Holland replied yes. We want to have a transparent, even playing field.

6. Executive Director's Report – Ms. Zegeye shared the following events and information:

- Staff participated in the steering committee for the Newark Sustainability Plan.
- Staff presented transportation initiatives in the Newark area to the Newark Rotary Club.
- Staff participated in the Wilmington Comprehensive Plan connectivity focus group.
- Staff is leading the Route 9 Master Plan Monitoring Committee meetings.
- The joint DelDOT and WILMAPCO FY 2019-2022 TIP Workshop was held at the Newark Free Library, which had 31 attendees.
- Staff attended the New Castle County Department of Land Use Community Open House that included information on the Unified Development Code (UDC) Update, The Comprehensive Plan Update, and Level of Service (LOS) traffic

breakout session. The Comprehensive Plan will be completed at the same time as the WILMAPCO Regional Transportation Plan (RTP) Update. Therefore, public outreach for both can be done at the same time. WILMAPCO will hold a joint staff meeting with New Castle County to coordinate this effort. Mr. Hall thanked staff for helping with the breakout sessions.

- Staff will participate in the Maryland MPO Roundtable on March 23, 2018.
- Staff will participate in the April 20, 2018 Wilmington Earth Day, celebrations.
- The WILMAPCO Public Opinion Survey telephone calls were completed and results will be available at a future Council meeting.
- Staff will attend the Mid-Atlantic Planning Roundtable on June 19, 2018, hosted by Baltimore Metropolitan Council (BMC) at the University of Baltimore. WILMAPCO, DVRPC, and WASHCOG are cohosting this event.
- The Newark Regional Transportation Center (NRTC) performance measures amendment was signed by WILMAPCO and Federal Transit Administration (FTA).
- Staff has sent out the following Wilmington Initiatives RFPs: 1) 12th Street Connector Alignment, 2) Five Points Intersection Safety and Capacity Improvement, and 3) East 7th Street Peninsula Improvements/Development Study.
- The Newark Area Data Collection and Analysis Study RFP interviews will be held at WILMAPCO in two weeks.
- The US 202 Master Plan RFP was sent out today, and proposals are due on April 9, 2018.
- Staff is coordinating DeIDOT's and New Castle County's input for the Southern New Castle County Master Plan RFP.
- Staff has been coordinating with DeIDOT and MDOT on Performance Measures. The Safety Measures target setting deadline was met on February 27, 2018. A May 2018 deadline to sign an MOA between MPOs, DOTs and Public Transit providers is approaching fast. The Delaware portion of the MOA was signed, and staff is waiting for Maryland's version to be sent to WILMAPCO.
- After May 27, 2018, any amendments to the TIP or RTP must be developed according to the Safety Performance Measures. Staff has already incorporated these measures into the FY 2019-2022 TIP.
- WILMAPCO's February 2018 Financial Report was distributed, and is under budget.
- A flyer was distributed to Council announcing Air Quality Awareness Week (**Attachment A**), from April 30 through May 4, 2018; and the draft FY2017 Audit Report was distributed (**Attachment B**). There were no findings in any of the financial statements or Federal awards in the audit. WILMAPCO is also qualified as a low-risk auditee. The full document of the 2017 WILMAPCO Audit Report will be distributed to Council when it becomes available.

7. Public Advisory Committee (PAC) Report:

Ms. Novakoff said the PAC met on February 12, 2018. PAC recommended approval of the public outreach portion of the FY2019-2022 TIP. The PAC is concerned that the public comment period ended two days after the public workshop was held, and requested that there be at least seven days between the public workshop and the end of the comment period. PAC also recommended approval of the Public Opinion Survey Update. PAC requested WILMAPCO conduct an online version of the Public Opinion Survey for the E-news recipients. PAC is also interested in understanding responses of

those participants that are aware of WILMAPCO compared with those who are not. In addition, the Wilmington Comprehensive Plan Update was presented by Mr. Inden.

8. Technical Advisory Committee (TAC) Report:

Ms. Dunigan said the TAC met on January 18, 2018. There were no action items. Presentations were made by Mr. Gene Donaldson, DeIDOT, on DeIDOT's Integrated Transportation Management System (ITMS) and by Mr. Herb Inden, City of Wilmington Planning and Development on the City of Wilmington's Comprehensive Plan. At the February 15, 2018 TAC meeting, action items were passed that included: recommending amendment of the FY 2018-2021 TIP - SR141: I-95 Interchange – Jay Drive; recommending amendment of the FY 2018-2021 TIP - SR 273 Bridge over Big Elk Creek; and recommending approval of the FY 2019-2022 TIP with the modification that SR141-195 Interchange and Bridge over Big Elk Creek projects be included. Presentations included Maryland Chapter 30 Transportation Project-Based Scoring System by Ian Beam, MDOT, and Air Quality Awareness Week outreach by Randi Novakoff, WILMAPCO.

ACTION ITEMS:

9. To Amend the FY 2018 -2021 Transportation Improvement Program (TIP)

Ms. Dunigan said DeIDOT has requested that the FY 2018-2021 TIP be amended to reflect funding changes to the SR 141: I-95 Interchange-Jay Drive project, New Castle County element.

ACTION: On motion by Mr. Spencer seconded by Ms. Minner the Council amended the WILMAPCO FY 2018-2021 TIP New Castle County element.

Motion passed.

(3-8-18–02)

10. To Amend the WILMAPCO FY 2018-2021 Transportation Improvement Program (TIP), Cecil County Element

Ms. Dunigan said MDOT has requested that the FY 2018-2021 TIP be amended to reflect the addition of the SR 273 Bridge over Big Elk Creek, Cecil County element. Project funds the replacement of the bridge.

ACTION: On motion by Mr. Sennstrom seconded by Ms. Minner the Council amended the WILMAPCO FY 2018-2021 TIP, Cecil County element.

Motion passed.

(3-9-18–03)

11. To Approve the FY 2019-2022 Transportation Improvement Program (TIP)

Ms. Dunigan said the FY 2019-2022 TIP in the Council packet is mostly the same as the last version that Council received. Safety Performance Measures were added as part of a new Appendix H containing performance measures. Appendix G includes all of the public comments from January 22 through February 28, 2018. The Joint Public Workshop with WILMAPCO and DeIDOT was held on February 26, 2018, at the Newark Free Library, which had 31 attendees, and was better attended than other recent TIP workshops.

Public outreach results included news articles published in the News Journal, Delaware Business Times, and Hockessin Community News. A Facebook event reached 4,000 people and was viewed by 763 people. Eighty-three people responded that they were

interested in attending the workshop. The WILMAPCO web page had 437 page views, which was the highest visited page on the website.

The FY 2019-2022 TIP public comments from Facebook, the online comment form, and the public workshop include:

1. Ed Zielinski -- does not approve of WILMAPCO.
2. Mark Blake, PAC member -- requested that DelDOT review all of the streets in unincorporated areas of the three Delaware Counties and develop a priority list for redoing and repaving neighborhood streets that are more than 30 years old. He also requested that these repairs be done before any new roads or bridges are approved or budgeted.
3. Randy Arm -- requested sidewalks along Grubb Road between Naamans and Marsh Roads.
4. Frank Warnock -- requested sidewalks on Old Baltimore Pike, especially in the Iron Hill Apartments area.
5. Mari Johnson -- requested sidewalks on Shipley Road between Philadelphia Pike and Washington Street Extension to Route 141, and sidewalks to Weldin Road, to access the East Coast Greenway.
6. Ron Niblett -- requested to understand where the money comes from for the work that is proposed.
7. Teresa LoPorto -- requested a bike trail design that deters criminal activities.
8. Frank DelCampo -- requested an update to the Transportation Rehabilitation Program to transition to electric buses.
9. Maria Dziembowska, PAC member -- requested bike lanes be added to the Wilmington Initiatives.
10. Anonymous -- requested to expand New Castle County Transit Center to include the connector road from Center Boulevard to Cavaliers redevelopment area.
11. Mark Deshon -- requested addressing the South College Avenue Bridge connectivity for all transportation modes, and to have better access to the Hall Trail from South College Avenue.
12. Susan Osborn -- requested a map of the entire New Castle County Industrial Track Greenway from New Castle to Wilmington including parking areas along the trail.
13. Mike Logothetis -- requested work to be done on Elkton Road to integrate biking and walking and connect the Elkton Road Corridor to the UD STAR Campus. He also requested power companies work with transportation departments to lay down multi-use trails along the corridors.
14. Lauren DeVore, TAC member -- requested to evaluate the Christina River Bridge project for bike benefits and Casho Mill Road for bottleneck impacts.
15. Lueve Victor N. Morlee -- likes Old Baltimore Pike and Salem Church Road projects, as well as the Route 273 and Harmony Road Intersection improvements projects.
16. Julia Van der Veer -- requested more bicycling lanes be separated from roadways.
17. Kevin Andrews -- is interested in current plans to the proposed Cavalier Golf Course sale and traffic dates that are relative to the Churchmans Road/The Woods development area.
18. George Poole -- requested Elkton Road improvements at intersections and Newark Train Station improvements.
19. John Flaherty, Coalition to Keep Bus Service on Rodney Square -- requested to reverse the multi-million dollar fiasco, save the state money, and restore the DART Bus Hub at Rodney Square.

20. Kelli Thompson, Nemours Children's Health System -- requested investment in the Route 9 Corridor to improve safety for pedestrians, bicyclists, and transit riders.
21. Charlie Weymouth -- supports projects that improve interstate access; requests support to re-examine I-95 South exit to Route 273, which is dangerous because of the large volume and back-up of traffic; and suggests organizational changes for WILMAPCO; and Steven K. Martin -- requested a better way to get on Route 896 coming from Middletown; and a commuter pass for I-95 Delaware Turnpike toll that is similar to the one at Hatem Bridge, Perryville for Route 896 relief **(Attachment C)**.

ACTION: On motion by Mr. Spencer seconded by Mr. Sennstrom the Council approved the FY 2019-2022 TIP.

Motion passed.

(3-8-18-04)

PRESENTATION/DISCUSSION ITEMS:

12. FY 2019 Unified Planning Work Program (UPWP)

Ms. Zegeye distributed two FY 2019 UPWP resolutions and financial information **(Attachment D)**. The first resolution is for the State/Local Cash Commitment that matches WILMAPCO's Federal funds for the FY 2019 UPWP. The Federal funds must be matched by 20% state/local funds. There is a 10% match from the State of Maryland with minimum cash matches of \$2,200 from Cecil County; \$110,000 from the State of Delaware; \$31,500 from New Castle County; and \$11,796 from the City of Wilmington, with any remaining matching obligation made either in cash or by in-kind services.

The second resolution is to adopt the State/Local Matching Ratio for WILMAPCO's Federal funds for FY2019 UPWP. Federal funds must be matched by 20% state/local funds. The State of Delaware matches 10% of Delaware's Federal planning funds; New Castle County and City of Wilmington together match 10% of Delaware's Federal planning funds. Based on population, New Castle County allocates 85.48% of the 10%, and the City of Wilmington allocates 14.52% of the 10%. MDOT allocates 10% of Maryland's Federal planning funds and Cecil County matches 10% of Maryland's Federal planning funds.

On page 3, the FY2019 UPWP Funding Analysis includes total funds available and total cash commitment. The cost share is \$2,302,656; the cash share is \$2,009,689; and the toll credit is \$292,967. DelDOT will provide toll credit; and Maryland may provide cash, toll-credit, or in-kind, which has yet to be decided. Staff is looking for \$9,867 of local match to leverage the \$120,000 from MDOT, FTA and FHWA funds.

On page 4 the FY2019 Funding Outline includes UPWP tasks, cash and toll credit activities. On page 5 are WILMAPCO's consultant costs that are included in the cash activity for 2019. There are no new projects because the FY2018 UPWP was amended with \$760,000, which includes the 12th Street Connector; Five Points Intersection; East 7th Street Peninsula; Newark Area Transit; US 202 Corridor Master Plan; and Southern New Castle County projects.

On page 6 the FY2019 Work Tasks indicates the funding by the Federal and State. The FY2019 UPWP will be presented to TAC in March 2018; and the public outreach portion of the UPWP will be presented to PAC in April 2018. The FY2019 UPWP will be available for public comment from April 2 to May 2, 2018. The final 2019 UPWP will be

presented to the Council at the May 3, 2018 meeting, and the UPWP will be submitted to the DOTs, FTA, and FHWA for approval.

13. City of Wilmington Comprehensive Plan

Mr. Herb Inden, City of Wilmington Director of Planning, said the City of Wilmington has conducted public outreach for the City of Wilmington Comprehensive Plan that is utilizing consultants from Interface Studio in Philadelphia. The outreach plan includes interviews with stakeholders, public input summaries, public surveys, five community forums, focus groups, and next steps. It is a citywide plan with a neighborhood component.

The City of Wilmington Comprehensive Plan team received 2,367 responses to the public opinion survey, which included participants who were city residents, commuters, and visitors. Some areas of Wilmington were overrepresented including wealthy participants on Delaware Avenue, while the poorer areas such as Browntown, Hedgeville, and Prices Run were underrepresented. Results areas were then weighted. There was a good age distribution; however, race representation did not match the overall racial distribution for the city, with whites overrepresented in the survey.

When asked if the city was better or worse now, a majority of the people said worse, but also expressed optimism and confidence regarding future changes during the next five years. There was some variation across all groups, but, safety was the biggest issue overall. Wilmington residents also tended to be more positive than commuters or visitors. Small numbers of people (1/3) shop routinely day-to-day in the city, and the majority shop outside the city.

Safety is most important to residents surveyed and job locations are considered safer than neighborhoods. The majority of residents drives alone and has short commutes that are from 1 minute to 15 minutes. Regarding desired improvements, safety is the highest priority for those surveyed, next are job opportunities, and then downtown revitalization, especially in the Market Street area.

Two-hundred-three participants attended five public forums and 33 people participated in virtual forums. A collaborative map was available at the public forums where the participants could choose hidden gems. Twenty-two percent responded Parks or Open Spaces and Brandywine Park was a favorite. Twenty-three percent responded historic assets and 12% responded institutions such as schools and churches. One question was if you were mayor, what you would prioritize. The majority responded more businesses, places to bike, and beautiful streets. Mr. Inden said most residents would like better connectivity.

Participants were also asked what makes a great street. Many of those surveyed answered having more room, amenities, and street festivals. People-oriented and pedestrian-oriented were the most common descriptors. The most popular streets were Market Street, Fourth Street, Lancaster Avenue, and Union Street. Participants were also asked to play doctor and prescribe improvements for the “ailments” in the city. They discussed crime, violence, and blight as the worst ailments; and best attributes included Neighborhood Watch and clean up. Participants’ collective vision for 2028 was to have a walkable and tight-knit community.

Ten key responses from those surveyed were: 1) Be safe; 2) Be vibrant with things to do; and 3) Be easy to get around (walk, bike, and transit). 3) Have economic opportunities; 4) Be community oriented and engaged; 5) Have youth opportunities; 6)

Have revitalized neighborhoods. 7) Be clean and attractive; 8) Be proud; 9) Have affordable housing; and 10) Have great parks and be green and sustainable.

Outreach tasks included hosting eight focus groups on February 6, 7, and 12, 2018. Other priorities included economic development, and arts and entertainment. The draft of the plan will go to the community for review, and the final plan will be available by the end of 2018.

14. INFORMATION ITEMS: DeIDOT's Administrative Modification Request Letters. Mr. Sisson announced the next WILMAPCO Council Meeting will be held on May 3, 2018, instead of May 10, 2018.

ADJOURNMENT: Mr. Holland made a motion to adjourn, Mr. Inden seconded the motion. The meeting adjourned at 7:40 p.m.

ATTACHMENTS: (4)

#TryItDayDE

Air Quality Awareness Week

2018

April 30th- May 4th

What is Air Quality Awareness Week?

Learn how air quality affects your health during Air Quality Awareness Week, Monday, April 30th - Friday, May 4th, 2018

Take Action!

Try a clean mode of travel and hashtag your selfie!

- DART transit
- Carpool
- Bike
- Walk
- Telecommute

Sign up for Air Quality alerts at www.wilmapco.org/AQP

Try-It Day

One day during Air Quality Awareness Week, try a clean mode of travel (carpool, bike, transit, or walk)! Hashtag yourself and post to social media to be entered in a raffle for a \$25 gift card.

Sponsored by:



www.wilmapco.org/aqp

WILMINGTON AREA PLANNING COUNCIL [WILMAPCO]
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2017

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued [unmodified, qualified, adverse, or disclaimer].

Unmodified

Internal control over financial reporting:

• Material weakness(es) identified?

_____ yes x no

• Significant deficiency(ies) identified?

_____ yes x no

Noncompliance material to financial statements noted?

_____ yes x no

Federal awards

Internal control over major programs:

• Material weakness(es) identified?

_____ yes x no

• Significant deficiency(ies) identified?

_____ yes x no

Type of auditor's report issued on compliance for major program [unmodified, qualified, adverse, or disclaimer].

Unmodified

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance?

_____ yes x no

Identification of major programs:

CFDA Number	Name of Federal Program or Cluster
20.205	Highway Planning and Construction
20.505	Metropolitan Transportation Planning and State and Non-Metropolitan Planning and Research.

Dollar threshold used to distinguish between type A and type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

 x yes _____ no

SECTION II - FINDINGS-FINANCIAL STATEMENTS AUDIT

None reported.

SECTION III - FINDINGS AND QUESTIONED COSTS-MAJOR FEDERAL AWARD PROGRAM AUDIT

None reported.

**WILMINGTON AREA PLANNING COUNCIL [WILMAPCO]
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2017**

SECTION II - FINDINGS-FINANCIAL STATEMENTS AUDIT

None reported or outstanding.

SECTION III - FINDINGS AND QUESTIONED COSTS-MAJOR FEDERAL AWARD PROGRAM AUDIT

None reported or outstanding.

Public Comment Sheet

Transportation Improvement Program

Come to the Wilmington Area Planning Council (WILMAPCO) public meeting on the Transportation Improvement Program, hosted in partnership with the Delaware Department of Transportation (DelDOT). Your comments will be an important source of information for consideration when identifying priority projects.

1. Which proposed project(s) do you like the best?

Only those that are restricted to interstate access & egress w/ joint financial local commitment to fixing up the mess current.

2. Do you have comments or suggestions about any proposed projects? Please explain.

- Yes! 17th Street Peninsula - What is the pre-empted adopted Master Plan?
- What direction is DelDOT/State of WILMAPCO taking with RTs 48, 41, & SR 10

3. What other projects should we consider in the future?

- Combine WILMAPCO to a more inclusive & necessary Regional Transportation Authority
- Bring your "power of the press stories" toward a better future economy -
- Push for a major Port @ Delaware City -

4. Other comments (Please continue on back if needed):

- Good format at the meeting: Key WILMAPCO individuals there to answer, individually, during the walk around.

Also: Please re-examine I-95 State bond w/it to Rt. 273 ^{potential} dangerous sudden slow-down &

5. How did you hear about this meeting? (please check all that apply)

- Flyer
- Newspaper
- E-news/newsletter
- Radio
- Website
- Facebook
- Other _____

That proposal could cause back-up to I-95 (I believe!)
 aw

Contact Information

Name: CHARLIE WEYMOUTH Street Address: 1827 WASHINGTON AVE.
 City: WILM. State: DE ZIP Code: 19806-2121
 Phone Number: 302-658-8760 E-mail: CWeymouth@AOL.COM

**ARCHITECT'S
FIELD REPORT**

AIA DOCUMENT G711

OWNER
ARCHITECT
CONSULTANT
FIELD

Charles Byrnes
658-8760

PROJECT:

FIELD REPORT NO:

CONTRACT:

ARCHITECT'S PROJECT NO:

DATE <i>2</i>	TIME	WEATHER	TEMP. RANGE
EST. % OF COMPLETION		CONFORMANCE WITH SCHEDULE (+, -)	
WORK IN PROGRESS		PRESENT AT SITE	

OBSERVATIONS

TIP SUBS → what, realistically, should be the "region" - i.e. merge with a real regional authority to include Pennsylvania (S. East) & New Jersey & Priorities: #1 improve regional transportation infrastructure.

Air Quality: ^{restrict} Deny access to interstate & require prescriptive measures to provide maximum efficiency w/ restricted access to our corridor in interstate road alignments

- As the REVIEW/VIA DUTY FOR FEDERAL FUNDS, WILMAPCO's immediate concentration should be, albeit the roads only, upon improving the interstate & rail, air & port access. Accommodation to the local, parochial

ITEMS TO VERIFY

fix-ups should be to state & local resources. Suburban sprawl must find alternative means. Truck

INFORMATION OR ACTION REQUIRED

trade is critical.

ATTACHMENTS

• Assess your form of the First Streets

Charles Byrnes
25-18
658-8760

REPORT BY:

From: [Hutch Martin](#)
To: [Randi Novakoff](#)
Subject: WILMAPCO - Future Plans for the region
Date: Monday, March 05, 2018 6:19:50 PM

Hi, you may have just called my wife Diane. She is expecting an important call and could not participate.

I commute to Widener (Chester) every weekday and I can tell you that there is a serious need for merge relief where 495 meets 95 SB, 95 is congested from 202 to Rt 1 and again at 896 exit SB. There needs to be a better way for us to get onto 896 at this point with the growth of Middletown and so many taking that exit (maybe another flyover ramp). There should be a commuter pass for I-95 Delaware turnpike toll similar to what they have for Hatem Bridge for 896 relief.

Please advise if I can provide any additional info or clarification.

Sincerely,

Steven K. Martin, "Road Warrior"
277 Mike Drive
Elkton, MD 21921

732-597-1873

Sent from [Mail](#) for Windows 10

Wilmington Area Planning Council

850 Library Avenue, Suite 100
 Newark, Delaware 19711
 302-737-6205; Fax 302-737-9584
 From Cecil County: 888-808-7088
 e-mail: wimapco@wimapco.org
 web site: www.wimapco.org

WILMAPCO Council:

John Sisson, Chair
 Delaware Transit Corporation
 Chief Executive Officer

Robert J. Alt
 Mayor of Elkton

Jennifer Cohan
 Delaware Dept. of Transportation
 Secretary

Connie C. Holland
 Delaware Office of State Planning
 Coordination, Director

Alan McCarthy
 Cecil County Executive

Matthew Meyer
 New Castle County Executive

Heather Murphy
 Maryland Dept. of Transportation
 Director, Office of Planning and
 Capital Programming

Michael S. Purzycki
 Mayor of Wilmington

Michael Spencer
 Mayor of Newport

WILMAPCO Executive Director
 Tigist Zegeye

DRAFT

RESOLUTION

BY THE WILMINGTON AREA PLANNING COUNCIL ADOPTING THE STATE/LOCAL CASH COMMITMENT WHEN MATCHING WILMAPCO'S FEDERAL FUNDS FOR FY 2019 UNIFIED PLANNING WORK PROGRAM

WHEREAS, WILMAPCO receives federal funding from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to support transportation planning activities; and,

WHEREAS, all federal funds must be matched by twenty percent (20%) State/Local funds; and,

WHEREAS, federal regulations permit State/Local matching to be made either in cash or by way of "in-kind services", or soft match; and,

WHEREAS, WILMAPCO requires certain of the matched funds to be made in cash in order to ensure that WILMAPCO's cash obligations may be met; and

WHEREAS, the historically agreed upon cash commitment have been the full 10% match from the State of Maryland in cash with minimum cash matches of \$2,200 from Cecil County, \$110,000 from the State of Delaware, \$31,500 from New Castle County and \$11,796 from the City of Wilmington, with any remaining matching obligation made either in cash or by in-kind services;

NOW, THEREFORE, BE IT RESOLVED that the WILMAPCO Council does hereby adopt the State/Local Cash Commitment when matching WILMAPCO's federal funding for fiscal year 2019 UPWP, as outlined above.

Date: _____

 John Sisson, Chairperson
 Wilmington Area Planning Council



850 Library Avenue, Suite 100
Newark, Delaware 19711
302-737-6205; Fax 302-737-9584
From Cecil County: 888-808-7088
e-mail: wilmapco@wilmapco.org
web site: www.wilmapco.org

WILMAPCO Council:

John Sisson, Chair
Delaware Transit Corporation
Chief Executive Officer

Robert J. Alt
Mayor of Elkton

Jennifer Cohan
Delaware Dept. of Transportation
Secretary

Connie C. Holland
Delaware Office of State Planning
Coordination, Director

Alan McCarthy
Cecil County Executive

Matthew Meyer
New Castle County Executive

Heather Murphy
Maryland Dept. of Transportation
Director, Office of Planning and
Capital Programming

Michael S. Purzycki
Mayor of Wilmington

Michael Spencer
Mayor of Newport

WILMAPCO Executive Director
Tigist Zegeye

RESOLUTION

DRAFT

BY THE WILMINGTON AREA PLANNING COUNCIL ADOPTING THE STATE/LOCAL MATCHING RATIO FOR WILMAPCO'S FEDERAL FUNDS FOR FY 2019 UNIFIED PLANNING WORK PROGRAM

WHEREAS, WILMAPCO receives federal funding from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to support transportation planning activities; and,

WHEREAS, all federal funds must be matched by twenty percent (20%) State/Local funds; and,

WHEREAS, State/Local funds must be broken down by fixed ratio; and,

WHEREAS, the State of Delaware shall match 10% of Delaware's federal planning funds apportioned to WILMAPCO, and,

WHEREAS, New Castle County and the City of Wilmington shall together match 10% of Delaware's federal planning funds apportioned to WILMAPCO. Based on population, New Castle County shall allocate 85.48% of the 10%, and the City of Wilmington shall allocate 14.52% of the 10%; and,

WHEREAS, the State of Maryland shall match 10% of Maryland's federal planning funds apportioned to WILMAPCO; and,

WHEREAS, Cecil County shall match 10% of Maryland's federal planning funds apportioned to WILMAPCO; and,

WHEREAS, the actual dollar amount of the twenty percent (20%) State/Local funds will vary annually based on the actual federal funds WILMAPCO needs;

NOW, THEREFORE, BE IT RESOLVED that the WILMAPCO Council does hereby adopt the State/Local Matching Ratio for WILMAPCO's federal funding for fiscal year 2019 UPWP, as outlined above.

Date:

John Sisson, Chairperson
Wilmington Area Planning Council



Partners with you in transportation planning

**FY 2019
Unified Planning Work Program**

DRAFT

III FY 2019 UPWP FINANCIAL INFORMATION

**FY 2019 UPWP FUNDING ANALYSIS
TOTAL FUNDS AVAILABLE
and
TOTAL CASH COMMITMENT**

SOURCE	COST SHARE	CASH SHARE	TOLL CREDIT
DELAWARE			
FHWA	\$1,409,173	\$1,409,173	
FTA	\$336,415	\$336,415	
STATE	\$218,198	\$110,000	\$108,198
NEW CASTLE COUNTY	\$186,516	\$31,500	\$155,016
CITY OF WILMINGTON	\$31,682	\$11,796	\$19,886
DELAWARE TOTAL	\$2,181,984	\$1,898,884	\$283,100
MARYLAND			
FHWA	\$71,439	\$71,439	
FTA	\$25,099	\$25,099	
STATE	\$12,067	\$12,067	
CECIL COUNTY	\$12,067	\$2,200	\$9,867
MARYLAND TOTAL	\$120,672	\$110,805	\$9,867
GRAND TOTAL	\$2,302,656	\$2,009,689	\$292,967

**FY 2019
Unified Planning Work Program**

DRAFT

FY 2019 UPWP FUNDING OUTLINE

Task #	Task Description	Cash Activity	Toll Credit Activity	Total
MPO 19.01	Administration	\$298,830	\$55,434	\$354,264
MPO 19.02	Unified Planning Work Program (UPWP)	\$88,611	\$17,007	\$105,618
MPO 19.03	Public Outreach & Public Education	\$227,021	\$37,910	\$264,930
MPO 19.04	Data Collection, Management & Distribution	\$132,917	\$11,500	\$144,416
MPO 19.05	Regional Planning & Technical Analysis	\$177,152	\$19,606	\$196,757
MPO 19.06	Air Quality Coordination & Analysis	\$51,507	\$9,886	\$61,393
MPO 19.07	New Federal Regulation Compliance	\$74,005	\$14,204	\$88,209
MPO 19.08	Goods Movement Plan Implementation	\$45,810	\$8,792	\$54,603
MPO 19.09	Regional Coordination	\$140,017	\$26,873	\$166,890
MPO 19.10	RTP Implementation	\$101,731	\$19,525	\$121,256
MPO 19.11	Sub-Regional Studies and Coordination	\$239,563	\$36,766	\$276,329
MPO 19.12	Transportation Improvement Program (TIP)	\$80,690	\$15,486	\$96,176
MPO 19.13	Monitoring of Sub-Regional Studies	\$152,099	\$19,979	\$172,079
TOTAL		<u>\$1,809,952</u>	<u>\$292,967</u>	<u>\$2,102,919</u>
Vacation and Holiday		\$199,737		\$199,737
Grand Total		\$2,009,689	\$292,967	\$2,302,656

**FY 2019
Unified Planning Work Program**

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WILMAPCO Consultant Costs (included in cash activity above) 2019

MPO 19.01	BOOKKEEPING	\$10,000
MPO 19.03	MEDIA RELATIONS COORDINATION	\$24,000
MPO 19.03	URBAN BIKE PROJECT: EARN A BIKE & TRIP FOR KIDS PROGRAM	\$3,000
MPO 19.03	NEWARK BIKE PROJECT	\$2,500
MPO 19.04	INTERSECTIONS COUNTS - REGIONAL	\$25,000
MPO 19.04	REGIONAL MODELING SUPPORT	\$48,000
MPO 19.05	CONGESTION MANAGEMENT SYSTEM CONSULTANT SUPPORT	\$35,000
MPO 19.05	UNIVERSITY OF DELAWARE PARK & RIDE	\$10,000
MPO 19.05	REGIONAL TRANSPORTATION PERFORMANCE MEASUREMENT DEVELOPMENT	\$30,000
MPO 19.11	WILMINGTON INITIATIVES PUBLIC OUTREACH AND MANAGEMENT	\$48,000
MPO 19.13	NCC-ROUTE 40 PROGRAM DEVELOPMENT SUPPORT	\$48,000
		\$283,500

FY 2019 WORK TASKS - WILMAPCO										
TASK #	FEDERAL				STATE 10%		LOCAL 10%			FY2019 PROGRAM
	FHWA	FTA	FHWA	FTA	DELAWARE	MARYLAND	NEW CASTLE COUNTY	CECIL COUNTY	CITY OF WILMINGTON	
	DELAWARE		MARYLAND							
PROGRAM COST ALLOCATION										
Administration										
MPO 19.01	\$216,800	\$51,757	\$10,992	\$3,862	\$33,570	\$1,857	\$28,695	\$1,857	\$4,874	\$354,264
Unified Planning Work Program (UPWP)										
MPO 19.02	\$64,636	\$15,431	\$3,277	\$1,151	\$10,008	\$553	\$8,555	\$553	\$1,453	\$105,618
Public Outreach & Education										
MPO 19.03	\$162,131	\$38,706	\$8,219	\$2,888	\$25,105	\$1,388	\$21,459	\$1,388	\$3,645	\$264,930
Data Collection, Management & Distribution										
MPO 19.04	\$88,379	\$21,099	\$4,480	\$1,574	\$13,685	\$757	\$11,698	\$757	\$1,987	\$144,416
Regional Planning & Technical Analysis										
MPO 19.05	\$120,411	\$28,746	\$6,104	\$2,145	\$18,645	\$1,031	\$15,937	\$1,031	\$2,707	\$196,757
Air Quality Coordination and Analysis										
MPO 19.06	\$37,571	\$8,969	\$1,905	\$669	\$5,818	\$322	\$4,973	\$322	\$845	\$61,393
New Federal Regulation Compliance										
MPO 19.07	\$53,982	\$12,887	\$2,737	\$961	\$8,359	\$462	\$7,145	\$462	\$1,214	\$88,209
Goods Movement Plan Implementation										
MPO 19.08	\$33,416	\$7,977	\$1,694	\$595	\$5,174	\$286	\$4,423	\$286	\$751	\$54,603
Regional Coordination										
MPO 19.09	\$102,133	\$24,382	\$5,178	\$1,819	\$15,814	\$875	\$13,518	\$875	\$2,296	\$166,890
RTP Implementation										
MPO 19.10	\$74,206	\$17,715	\$3,762	\$1,322	\$11,490	\$635	\$9,822	\$635	\$1,668	\$121,256
Sub-regional Studies & Coordination										
MPO 19.11	\$169,107	\$40,371	\$8,573	\$3,012	\$26,185	\$1,448	\$22,383	\$1,448	\$3,802	\$276,329
Transportation Improvement Program										
MPO 19.12	\$58,858	\$14,051	\$2,984	\$1,048	\$9,114	\$504	\$7,790	\$504	\$1,323	\$96,176
Monitoring of Sub-regional Studies										
MPO 19.13	\$105,308	\$25,141	\$5,339	\$1,876	\$16,306	\$902	\$13,938	\$902	\$2,368	\$172,079
TOTAL FY 2019 NEW TASKS										
	\$1,286,938	\$307,234	\$65,243	\$22,922	\$199,271	\$11,021	\$170,337	\$11,021	\$28,934	\$2,102,921
Vacation & Holiday	\$122,235	\$29,181	\$6,196	\$2,177	\$18,927	\$1,046	\$16,179	\$1,046	\$2,748	\$199,735
Grand Total	\$1,409,173	\$336,415	\$71,439	\$25,099	\$218,198	\$12,067	\$186,516	\$12,067	\$31,682	\$2,302,656