

## MEMORANDUM

WILMAPCO Council:

**John Sisson, Chair**  
Delaware Transit Corporation  
Chief Executive Officer

**David L. Edgell**  
Delaware Office of State Planning  
Coordination, Director

**Danielle Hornberger**  
Cecil County Executive

**Michael Kline**  
Mayor of North East

**Nicole Majeski**  
Delaware Dept. of Transportation  
Secretary

**Matthew Meyer**  
New Castle County Executive

**Heather Murphy**  
Maryland Dept. of Transportation  
Director, Office of Planning and  
Capital Programming

**Michael S. Purzycki**  
Mayor of Wilmington

**Eric Scott Thompson**  
Mayor of Elsmere

WILMAPCO Executive Director  
Tigist Zegeye

**To:** Members of the Council

**From:** Tigist Zegeye, Executive Director

**Date:** May 4, 2023

**Re:** Regular Council Meeting  
**Date:** May 11, 2023  
**Time:** 2:00 p.m.  
**Place:** WILMAPCO OFFICES  
100 Discovery Blvd., Suite 800, Newark DE 19713

For those who prefer to attend remotely, join via Zoom:

<https://zoom.us/j/97130907749?pwd=bVNMOTZraTdhc2RZV2R0VTFNa0dydz09>

Passcode: 151789

Join by Phone: 888-788-0099 - Meeting ID: 971 3090 7749

## AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. MINUTES - Approval of the March 9, 2023 Minutes  
[http://www.wilmapco.org/Council/Council\\_minutes\\_3-9-23.pdf](http://www.wilmapco.org/Council/Council_minutes_3-9-23.pdf)

### 4. PUBLIC COMMENT PERIOD

### COUNCIL MEMBERS' AND DIRECTOR'S REPORTS:

5. Chairperson's Report – *John Sisson*
  - Nominating Committee Report for 2023-2024 Officers
  - Council Member's Reports
6. Executive Director's Report – *Tigist Zegeye*
7. PAC Report – *Mike Kaszyski, PAC Chair*
8. TAC Report – *Heather Dunigan*

### ACTION ITEMS:

9. To Adopt the State/Local Cash Commitment for Fiscal Year 2024 – *Tigist Zegeye*

Staff will present the resolution defining the cash commitment contribution for State and local matching of federal funds.  
*Summary Sheet and Resolution:*  
[http://www.wilmapco.org/Council/FY2024\\_UPWP\\_Cash.pdf](http://www.wilmapco.org/Council/FY2024_UPWP_Cash.pdf)  
*Document:* [http://www.wilmapco.org/Council/FY\\_2024\\_UPWP\\_FINANCIAL.pdf](http://www.wilmapco.org/Council/FY_2024_UPWP_FINANCIAL.pdf)



- 10. To Adopt the Draft FY 2024 Unified Planning Work Program (UPWP) – Tigist Zegeye**  
Staff will present the final draft of the WILMAPCO FY 2024 Unified Planning Work Program (UPWP) for adoption.

*Summary Sheet and Resolution:* [http://www.wilmapco.org/Council/FY\\_2024\\_UPWP.pdf](http://www.wilmapco.org/Council/FY_2024_UPWP.pdf)

*Document:* [http://www.wilmapco.org/Upwp/Draft\\_FY2024\\_UPWP.pdf](http://www.wilmapco.org/Upwp/Draft_FY2024_UPWP.pdf)

- 11. To Adopt the Delaware and Maryland Transportation Performance Measure Targets — Dan Blevins**

Staff will present suggested targets for federal Performance Measures.

*Delaware Summary Sheet and Resolution:* [http://www.wilmapco.org/Council/DE\\_TPM.pdf](http://www.wilmapco.org/Council/DE_TPM.pdf)

*Maryland Summary Sheet and Resolution:* [http://www.wilmapco.org/Council/MD\\_TPM.pdf](http://www.wilmapco.org/Council/MD_TPM.pdf)

*Document:* [http://www.wilmapco.org/Rtp/Perf\\_2\\_%20Sum.pdf](http://www.wilmapco.org/Rtp/Perf_2_%20Sum.pdf)

- 12. To Approve the Technical Scoring for Project Prioritization for FY 2025-2028 Transportation Improvement Program (TIP) —Heather Dunigan**

Staff will present project prioritization for the FY 2025-2028 TIP submissions for Council approval to submit to DeIDOT.

*Summary Sheet and Resolution:* [http://www.wilmapco.org/Council/25-28\\_TIP\\_priority.pdf](http://www.wilmapco.org/Council/25-28_TIP_priority.pdf)

*Document:* [www.wilmapco.org/Tip/fy2025priority.pdf](http://www.wilmapco.org/Tip/fy2025priority.pdf)

#### **PRESENTATION/DISCUSSION ITEMS:**

- 13. Churchman’s Crossing and Concord Pike Monitoring Report and Public Outreach —**

*Dave Gula and Dan Blevins*

- 14. 2023 Transportation Justice Bus Connectivity Analysis – Bill Swiatek**

- 15. New Castle County Safe Streets for All—Heather Dunigan**

#### **INFORMATION ITEMS:**

- 16. DeIDOT’s Administrative Modification Request Letters**

<http://www.wilmapco.org/Council/admin-mod-5-2023.pdf>

#### **ADJOURNMENT**

##### **Enclosures**

3. Draft March 9, 2023 Minutes
9. Resolution and Information to Adopt the State/Local Cash Commitment for Fiscal Year 2024
10. Resolution and Information to Adopt the Draft FY 2024 Unified Planning Work Program (UPWP)
11. Resolution and Information to Adopt the Delaware and Maryland Transportation Performance Measure Targets
12. Resolution and Information to Approve the Technical Scoring for Project Prioritization for FY 2025-2028 Transportation Improvement Program (TIP)
16. DeIDOT’s Administrative Modification Request Letters

**NEXT COUNCIL MEETING JULY 13, 2023**



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